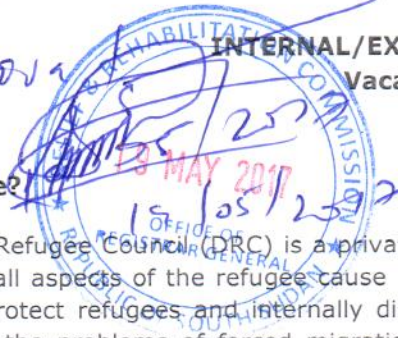


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Approved



INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT

Vacancy No: MBN-2017/19/5/5

Who we are?

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

Country and Project Background:

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational in greater Equatoria, Unity and Upper Nile States. Currently the South Sudan Programme works in 5 field locations and expects to be a roughly \$30m+ programme in 2015, working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods and Demining.

DRC-DDG Seeks to Recruit:-

Position Title	Carpentry and Joinery Trainer
Report to	FSL Senior Project Officer
Duty Station	Maban County, Upper Nile State
Contract Type	Fixed-term with possibility of extension depend on funding availability
Employment Start Date	As soon as possible
Salary	According to DRC DDG Salary policy – non negotiable
Eligibility	Only South Sudanese National
Advertisement Closing Deadline	07/06/2017

Purpose of the post

The Carpentry Trainer implements DRC prescribed Vocational Training curriculum in Carpentry and Joinery and contributes to the wider development of youth livelihoods program for DRC in Maban, Upper Nile State.

Responsibilities and Tasks

To achieve the position's purpose, the Carpentry and Joinery Trainer will perform the following tasks and undertake the following generic and specific responsibilities:

- Work with the community livelihoods, camp management, protection committees in the planning and enrolment of the Carpentry and Joinery learners.
- Production of relevant training material for post training use by the trainees.



- Use of carpentry training material according to procedures.
- Identify and train Assistant Carpentry Teachers/Trainers in the local community.
- Suggest new methods and approaches in order to improve quality of the Carpentry Skill Trainer training activities.
- Report all the protection related concerns during the training period.
- Carry out data collection as required for the improvement of the training in future programmes.
- Maintain training registers and producing progress reports of the training.
- Produce final training report with lessons learnt and recommendations for DRC consideration for future training.

Specific responsibilities

- Develop and prepare appropriate training materials for efficient and effective delivery of the skills.
- Conduct training sessions as per curriculum.
- Conduct continuous assessment of learners and ensure that they clearly understand the skills.
- Participate in the training curriculum development that suits the market and target youths' needs
- Responsible for proper management of training material, tools and equipment.
- Ensure proper utilization of all project training material, tools and equipment.
- Ensure training materials, tools and equipment is safely stored after use by students.
- Responsible for basic repairs of machines, tools and equipment while executing duties
- Ensure good and close working relationship between the training centre and the community.
- Mentor and prepare the learners to face life positively and with self-confidence and independently.
- Prepare and submit the attendance sheet and progress reports of the trade as may be required by the supervisor.

PERSON SPECIFICATION

Qualifications and Experience:

- Experience from working with youths livelihoods training projects in humanitarian and recovery contexts.
- Previous experience working in complex and volatile contexts.
- A Certificate, Diploma or High National Diploma (Artisan) in General construction (Carpentry and Joinery).
- Technically/Professionally qualified vocational skills background from a reputable training institution.
- Holds a recognized certificate in teaching methodologies from a recognized institution.
- Two years previous experience in teaching youths in and out of school in a school/college or vocational training institution setting.
- Excellent skills in written and spoken English and Arabic.
- Handling insecure working environments
- Working with people and cautious to respect culture, ethnicity and religion as integral part for building team work.
- Planning and delivering results.
- Self-motivated and able to work with minimum supervision.
- Good interpersonal and communication skills.
- Experience in working with underprivileged youths.
- A good team player with high degree of initiative, flexibility and tolerance.

How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your CV to Human Resources department through jobs.southsudan@drc-ssudan.org

OR

Submit your hard copy application to the Human Resource Department to the attention HR Manager in the following location;

1. Juba Office located along Addis Ababa Road, opposite NPA or UNICEF Main Office
2. DRC Office in Maban

Title of the position/vacancy number MUST be clearly mark in the application and on envelop.



Further information

Please note, as this position is urgent, applicants may be shortlisted and interviewed prior to the closing date.

We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://comms.southsudanngoforum.org/> for other suitable opportunities.

