



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan



JOB ADVERTISEMENT LOGISTICIAN 1

For Bentiu Sub-Delegation temporarily based in Juba

The International Committee of the Red Cross (ICRC) is an impartial, neutral and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of armed conflict and other situations of violence and to provide them with assistance.

The ICRC is mandated to work in countries affected by armed conflict or other situations of violence. The ICRC is present in over 80 countries and has some 15,000 field staff.

In 1986, the ICRC expanded its presence to South Sudan. There are around 1,000 ICRC staff working in Juba, Bentiu, Bor, Malakal, Rumbek, and Wau. The ICRC is looking for an enthusiastic and motivated person for the above position.

ICRC is Equal Opportunity Employer giving highest priority to staff safety and security.

For more information, visit website: <http://www.icrc.org/>

AIM OF THE POSITION

Responsible for all logistical activities within his/her area of responsibility and provides logistical support for the entire sub-delegation when required

Main Duties and Responsibilities:

- Provides Logistics support to the field by making regular field visit.
- Ensure the logistics activities is carried out according to ICRC policy.
- Monitor efficient use of fleet assets and maximizes fleet efficiency and effectiveness through planned resource allocation and maintenance.
- Liaise with AirOps for airops operation in fields
- Follows ICRC procurement procedures, petty cash purchases, quotations, open selected tenders. Creates simple purchase Orders
- Implements and runs logistics procedures
- Negotiates contractual matters with external interlocutors
- Replaces Logistics delegate in his/her absence
- Warehouse management.
- Implementation and follow-up for financial and administrative procedures.
- Trains other ICRC staff in logistics procedures
- Fleet management

Minimum required knowledge & experience:

- University degree or equivalent experience.
- Minimum 2–3 years' experience in a similar position.
- Excellent command (spoken and written) of English. Conversational in Arabic.
- Computer proficiency.
- Driving licence.

Only short-listed candidates will be contacted. Application files not retained will not be returned.



- ICRC field experience required.

HOW TO APPLY

Interested candidates should submit their application clearly marked "**Logistician1-Bentiu**" (including C.V. written in English) and copies of certificates at latest **Friday, 7th December 2018** to the **HR Manager**.

either: At the ICRC reception in **Juba, Wau, Rumbek, Bor, Malakal, Mankien and Bentiu**

or By email to: jub_recruitment_services@icrc.org

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