

**MINISTRY OF AGRICULTURE & FOOD SECURITY (MAFS)**

**Republic of South Sudan**

**Safety Net & Skills Development Project (SNSDP) (P143915)**

**Credit No. 5284-SS**

**Assignment Title:** Recruitment of Monitoring & Evaluation (M&E) Specialist

**Reference No**.: MAFCRD/SNSDP/IC/PWSP/14/15

1. The Government of the Republic of South Sudan is implementing Safety Nets and Skills Development Project (SNSDP). The objective of SNSDP is to provide access to income opportunities and temporary employment to the poor and vulnerable and put in place building blocks for a social protection system.
2. The SNSDP has three components – 1) Social Protection System and Project Management, 2) Public Works, and 3) Skills Development. The Ministry of Agriculture & Food Security (MAFS) is the lead Ministry for implementation. Ministry of Gender, Child and Social Welfare (MoGCSW), will coordinate the social protection policy development (Component 1). Ministry of Agriculture, Forestry, Cooperatives, and Rural Development will lead the coordination of the Public Works component (Component 2). Ministry of Labour, Public Service and Human Resource Development (MoLPSHRD) will coordinate the skills development component (Component 3).
3. The objective of the consultancy is to track project implementation progress, institute accountability and transparency mechanisms, and build the capacity of the Ministry staff in monitoring and evaluation skills, with a view to improving overall implementation performance of the SNSDP. The M&E Specialist will work in the Project Implementation Unit (PIU)/TST reporting to the Project Manager and will carry out all functions related to strengthening monitoring and evaluation of the project activities. The Monitoring and Evaluation Specialist will be a core staff member of the TST and serve as the focal point for all matters related to M&E in SNSDP. He/she will also coordinate and work closely with the State and County Coordinators. The consultant’s responsibilities will include the following:
* Prepare and compile implementation progress reports within the agreed work plans and identify and highlight quality issues and shortfalls in achieving agreed targets;
* Develop a comprehensive monitoring and evaluationsystem that will be used to track project progress by way of indicators that are set out in the project’s Results Framework under Annex 1 of the Project Appraisal Document (PAD);
* Devise simple reporting templates to be used as part of routine monitoring to collect data for indicators in the project’s Results Framework;
* Develop and regularly review the tools and guidelines for monitoring and evaluation and make necessary adjustments to facilitate objective measurement of indicators;
* Contribute to the discussions on design needs and specifications of the management information system (MIS) that will be used for monitoring and evaluation of the project activities;
* Identify and raise implementation issues proactively based on monitoring reports for timely resolution by senior project management;
* Coordinate with project staff on the monitoring of environment and safeguards under the project;
* Ensure focus on strong citizen engagement, particularly in the targeting of beneficiaries and in public works to ensure transparency and accountability in program delivery at local levels;
* Develop monitoring and evaluation plans to track the project progress that will be used by project staff, including State and County coordinators under the project, implementing partners (IP) as well as other key project stakeholders;
* Builds capacity, including of State and County coordinators under the project, ministry staff and other project stakeholders who are directly involved in the project execution;
* Pay regular field visits to the project implementation sites and mentor the project staff in procedures for effective and efficient collection of the data and their analysis and reporting;
* Document lessons learnt periodically, including stories from the field (at a later stage) on various project interventions and their impact on project beneficiaries for eventual dissemination to key stakeholders;
* Provide technical inputs and day-to-day follow-up and coordination support on M&E activities (such as on providing inputs to ToRs for special studies/surveys in the project such as the community scorecard exercise, impact evaluation, preparation for the mid-term review; participating in the evaluation of bidding documents; and coordinating technical meetings relevant to M&E activities;
* Perform other emerging M&E functions as necessary and when directed by the project management;
1. The Ministry of Agriculture & Food Security (MAFS) now invites eligible Individual Consultants (“Consultants”) to apply for the position. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The selection shall be based on qualification, experience and skills of the candidate, followed by an interview. The minimum requirements are:
* At least a Bachelor’s degree in any of the following: Economics, Statistics or other relevant discipline;
* Minimum eight years’ experience in monitoring and evaluation with specific focus on data collection, analysis and reporting;
* Familiarity with key concepts in M&E and results monitoring and prior experience in designing and/or managing the M&E function for a program in South Sudan;
* Some experience in applying methods used in organizationnal capacity building, including process facilitation, coaching and training is an asset;
* Ability to take the initiative, innovate and pursue work proactively;
* Proven experience in handling complex tasks and meeting deadlines with the production of quality outputs;
* Excellent command of spoken and written English and facility with local languages in South Sudan;
* Ability to work independently and in teams, demonstrate flexibility, devise simple and creative approaches to coordinate project monitoring and related logistics;
* Experience in the use of quantitative and qualitative methods and approaches to M&E;
* Be a South Sudanese national with the drive and commitment to move this project forward;

***NB:* *Government officials or civil servants will not be considered unless: (i) they are on leave of absence without pay or have resigned or retired six months prior to the date of the advert; and (ii) they were not working either for MAFS,* MoGCSW *or* MoLPSHRD *(the hiring Agencies) before going on leave of absence without pay, resigned or retired.***

1. The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers” dated January 2011 (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest related to this assignment: Bank policy requires that consultants provide professional, objective, and impartial advice and at all times hold the client’s interests paramount, without any consideration for future work, and that in providing advice they avoid conflicts with other assignments and their own corporate interests. Consultants shall not be hired for any assignment that would be in conflict with their prior or current obligations to other clients, or that may place them in a position of being unable to carry out the assignment in the best interest of the Borrower.
2. Further information can be obtained at the address below during office hours Monday - Friday, from 9:00 A.M. to 16:00 P.M.
3. Applications must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) before **12:00 noon on 29th August, 2016**.

**Prof. Mathew Gordon Udo**

Under Secretary for Finance

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