



VACANCY ANNOUNCEMENT

Date: 02/03/2018

Position Title	Community Institution Specialist
Number of positions	One (1)
Duty Station (S)	Gogrial State, Kuajok, with frequent travel to project locations
Duration	One year with possible extension
Start of Contract	1 st of April 2018

Background:

Vocational Skills Development Organization (VOSDO), Republic of South Sudan, is National Non-Governmental Organization for Skills Development has been working in South Sudan Since officially registered in 2015 and with the new NGOs bill 2016. The VOSDO program aims at empowering out-of-school, unemployed and other disadvantaged youths, Internally Displaced Persons (IDPs) and Refugees with livelihoods skills for employment and income generation.

General purpose of the role:

Under the direct supervision of Program Manager and overall supervision of the Executive Director, the Community Institution Specialist will be responsible for the mobilization of youth, formation of youth groups and capacity building of youth groups. The Community Institution Specialist will also be responsible for the orientation of Youth groups about project objective and Goal, Conduct training on group dynamics and groups work (40 groups, 20 per state), and preparing MoU between the Youth groups and VOSDO for better collaboration and linkages in the project target areas in Wau and Gogerial State.

Position in the organization:

The Community Institution Specialist reports hierarchically and functionally to the Programme Manager.

Result area/ specific Job description:

- Closely work with community leaders, youth groups and local authority for the selection of youths.
- Formation of Youth groups
- Capacity building of youth groups in different aspect of group dynamics and group work
- Capacity building of groups in conflict resolution
- Develop cope-up mechanism for potential group conflict
- Ensure regular interaction of group members through regular meetings
- Ensure accountability of members towards groups
- Ensure regular bookkeeping of groups
- Develop training material on the group functional and conduct training
- Work closely with the youth group and suggest solutions for the smooth operation of the groups.

SKILLS AND BEHAVIOURS (our Values in Practice)

Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modeling VOSDO values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved

Ambition:

- Sets ambitious and challenging goals for themselves (and their team), takes responsibility for their own personal development and encourages others to do the same
- Widely shares their personal vision for VOSDO, engages and motivates others
- Future orientated, thinks strategically

Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- Values diversity sees it as a source of competitive strength
- Approachable, good listener, easy to talk to.

Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks

Integrity:

- Honest, encourages openness and transparency

QUALIFICATIONS AND EXPERIENCE

Essential

- Graduate degree in Agriculture, Social Science, Development or related field
- At-least three years' of experience in humanitarian context on similar activities
- Proven experience of Community Institution development
- Highest standards of ethics and integrity
- Proven skills on managing changes, achieving results, ensuring quality, team building and capacity building.
- Strong training skills
- Ability and willingness to work under pressure as part of a professional team.
- Excellent interpersonal skills, including cultural sensitivity, assertiveness and negotiating skills.
- Willingness to travel to field offices frequently

Desirable

- Experience of development of training manual

FURTHER INFORMATION & HOW TO APPLY

Interested candidates should submit applications containing updated CV, Motivation Letter, Reference contacts, and Copies of Nationality ID, Academic documents & relevant certificates on e-mail to: HR.VOSDO@gmail.com

The position must be clearly indicated in your subject-line.

Applications are to be submitted through the above email only. Deadline for receiving applications is 19th of March, 2018 by 4:00 PM.

Please note that:

- This position is open to South Sudanese nationals only.
- Female Candidates are encouraged to apply!
- Only candidates who meet the selection criteria will be contacted.
- Please note that any application letter received is not returnable and VOSDO is not obliged to give feedback/notice to none shortlisted applicants.
- VOSDO values your applications; however, only shortlisted candidates will be contacted.

Disclaimer:

Vocational Skills Development Organization (VOSDO) does not charge any kind of fee at whichever stage of the recruitment process and does not act through recruitment agents.