



**JOB VACANCY: School Meal Monitor (1 position)**

**AVSI Foundation** is a global non-governmental organization with headquarters in Italy. Its mission is to support human development in developing countries according to the social teaching of the Catholic Church: recognizing the uniqueness of each person, who as such cannot be reduced to a number within an anonymous category such as “the poor, the sick, and the disabled”. Furthermore, every person and every community represent a resource, regardless of their vulnerability. This is why AVSI works to help people in becoming aware of their own value and dignity. AVSI is operating in South Sudan since 2005, implementing medium to long-term sustainable health, education, water & sanitation, food security and emergency relief programmes.

The organisation is now seeking to recruit suitable qualified **South Sudanese nationals** for the positions of **School Meal Monitor**.

**Duty Station:** Cueibet County, Western Lake (Rumbek) State, South Sudan;

**Aim of the Position:** The School Meal Monitor will follow issues to do with school meals.

**Specific Tasks and Responsibilities:**

- To carry out monthly Monitoring and utilization of food in all the FFE schools using the standard tools
- To Support supervision of proper food storage and distribution in all the targeted FFE schools.
- Offer in service training on proper and routine taking of daily attendance in all the FFE schools and filling of daily food distribution
- Conduct monthly dry ration food distribution in GI schools for the legible pupils who have attended schools as per the Guideline.
- Participate in planning and conducting trainings for School management committees.
- To organize on weekly basis movement plan and submit to logistic to execute planned activities as per the work plan
- Compile on weekly basis activity updates report including number of beneficiaries met within a week and share with program manager.
- Collect and Compile monthly narrative reports and share with program manager before the 10<sup>th</sup> of every month.

**Reports to;** Field Project assistant/Program manager Second supervisor; ATL

**Essential Qualification;**

- ‘O’ Level certificates with certificates in computer training has (basic IT knowledge skills) and experience in social work especially in Education department or related field

Juba Raha Copmound, Central Equatoria State  
The Republic of South Sudan  
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People for development

**How to Apply:**

Applications should include updated nonrefundable **Curriculum Vitae (CV)**, **National ID** and **cover letter**. In the cover letter (of no more than one page in length) the candidate should briefly describe his or her motivation for the position and highlight relevant experience.

The above documents can be delivered to AVSI Office in the Country:

- AVSI Juba Office
- AVSI Torit Office
- AVSI Isohe Office
- AVSI Rumbek Office

Email send in soft copy to: [Patrick.okot@avsi.org](mailto:Patrick.okot@avsi.org) , [gummaciek@gmail.com](mailto:gummaciek@gmail.com)

CC: [hr.southsudan@avsi.org](mailto:hr.southsudan@avsi.org), only shortlisted candidates will be contacted.

THE CLOSING DATE FOR RECEIPT OF APPLICATIONS IS April 3<sup>rd</sup> 2019

- **Women are strongly encouraged to apply.**
- **The candidate must have a valid national ID**

*Due to the urgency of these roles, AVSI reserves the right to shortlist applications prior to the closing date.*

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