



***Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so  
Building Brighter Futures for Vulnerable Children***

## **JOB OPPORTUNITY AT WORLD VISION**

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the role below:

**'Female applicants are highly encouraged to apply'**

<b>Job title:</b>	<b>Driver</b>
<b>Reporting to:</b>	<b>Admin Assistant</b>
<b>Location:</b>	<b>Aweil East – Maluakon</b>
<b>Availability:</b>	<b>Contingent upon grant approval</b>

### **Purpose of the position:**

The main purpose of the driver is to drive World Vision South Sudan motor vehicles and assist in the field of operations with keen observation of road safety and regular maintenance and repairs. S/He should be a strong and committed Christian, able to communicate World Vision's Christian ethos and demonstrate a quality of spiritual life that is an example to others.

### **Major Roles and Responsibilities**

- Driving office vehicle for transportation of World Vision staff and authorized personnel
- Deliver commodities & goods to and from field as required by the project.
- Provide timely pick up / delivery service as assigned including WV visitors, staff, mails or parcels, camping gear, and travels to & from the airstrip.
- Ensure good packaging of goods & commodities right at source of loading & safety while on transit.
- Ensure goods on transit have valid & relevant documentations such as way bills, delivery notes or packing lists, etc while on transit.
- Ensure vehicle has valid operational 10documents as required by the Authority of South Sudan government. Initiates timely renewal of third party insurance & other related documents that are due expiry.
- Ensures vehicle has log book, must be filled always before & after a journey.

- Coordinates spare parts & lubricants required for SMR (Service Maintenance & Repairs)
- Ensure that the vehicle is washed and cleaned at all times
- Make sure all punctures are repaired before proceeding with journey.
- Avoid all routes and spots that endanger the life of the vehicle and the passenger
- Report all accidents and incidents involving drivers or World Vision equipment.

#### **Qualifications: Education/Knowledge/Technical Skills and Experience**

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- A minimum of a Secondary/Primary Level
- Minimum of 2 years' experience in driving
- Must have a valid driving license
- Must be familiar with NBeG roads condition.
- Must work under a minimum supervision
- Must be familiar with South Sudan Government traffic rules and guide lines.
- Administer good public relations
- Demonstrates excellent knowledge of protocol and security issues
- Must have some skills in vehicle maintenance and repair
- Competent computer skills for report writing
- South Sudanese Nationals only

**World Vision South Sudan is willing to pay a competitive salary and benefits to the right candidate.**

#### **HOW TO APPLY**

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to: **The Human Resource Manager, World Vision South Sudan.**

**Qualified female candidates are equally encouraged to apply**

**Indicate the position you're applying for in the subject line.**

Applications should be submitted to **this email [recruitsdno@wvi.org](mailto:recruitsdno@wvi.org) or drop to the locations indicated above.**

**Closing date for receiving applications is: 12<sup>th</sup> July 2019**

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

