



## **Advertisement For Team Leader Based In Pochalla**

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan. NPA has worked in South Sudan since 1986 and currently runs three programmes: Civil Society Development, Rural Development, and Emergency Response. NPA is currently implementing Emergency Response Programme in Pochalla. NPA wishes to recruit a highly competent, proactive and self-driven individual (South Sudanese), for the position of **Team Leader**, based in Pochalla.

The contract for this position is Definite Contract with possibility of extension based on funding and performance.

### **Purpose of the Position:**

Implement, Monitor and evaluate GFD /BSFP in the County.

The position holder will be responsible for the overall field level needs assessment, planning, coordination, implementation and management of Emergency and Recovery interventions of Food Aid (GFD, FFA, FFE, BSFP, etc.), cash based and recovery related projects including access to livelihoods startup kits as well as tailor made training supported by WFP and NMFA. Takes lead in mainstreaming and integrating gender and protection component.

### **Duties and Responsibilities:**

#### **Development of Project Documents**

- Help in the development of project proposals through provision of technical expertise using standard donor formats in close consultation with stakeholders, and staff.
- Establish appropriate and clear implementation plan as well as monitoring and evaluation system with help of monitoring and evaluation coordinator.
- Facilitate the preparation of realistic field project budgets in accordance with the donor and NPA requirements.
- Facilitate the process of learning lessons and sharing experience across the network, including through informal communications and formal training events.
- Co-ordinate with the Head of Sub Office to ensure that technical support requests to field staff are kept at a manageable level.

#### **Project Management & Implementation**

- Takes lead in project implementation thus ensuring project plan matrix is followed.
- Provide regular updates and internal reporting, using standardized tools and formats such as the Project Management Framework;

- Timely submission of progress and evaluation technical reports (quarterly, bi-annual or otherwise specified and as per the donor requirement) with collection of accurate data on project outputs and results as per set objectives, supported by required information and analysis.
- Responsible for accountability and transparency in the implementation of approved budgets, ensuring that all expenditures (imprest, salary/incentive payments, invoices, etc.) are presented properly and timely.
- Ensures adherence to the humanitarian principles & mainstreaming of environment, Gender, Protection and accountability to the affected people.

### **Supervision & Technical Backstopping**

- Supervision of Project officers and Field Monitoring teams in ensuring that activities are implemented in accordance with approved plans & expected results.
- Provide regular technical support, when necessary, to project teams in achieving project objectives, humanitarian principles, mainstreaming gender, environment, protection, accountability to affected people.
- With the support of the Head of Sub Office, propose recruitment and training of project implementing teams.
- Co-ordination of needs assessment, project evaluations in liaison with the Monitoring and Evaluation Coordinator and other stakeholders;
- Conduct regular staff mentoring and performance appraisals in order to enhance employee productivity and development.
- Facilitate self-sufficiency for the projects including timely handing-over wherever applicable.

### **Liaison and Coordination with other Stakeholder**

- Support the Head of Sub Office to represent NPA in Emergency response meetings e.g. Food Security Cluster, Interagency, Humanitarian and Security, workshops and seminars at state and county levels.
- Liaise with the counterparts, NGOs, UN Agencies and other organizations on emergency response issues and propose new approaches geared towards enhancing impact and synergy.
- Liaison with Local authorities and Relief and Rehabilitation Commission (RRC) and Relief Organization of South Sudan (ROSS) at the field level towards ensuring effective planning and implementation of proposed project activities.

### **Desired Qualifications/Skills/Experience:**

- A first degree in social Sciences, Development Studies, Agriculture or related fields.
- At least 5 years' experience in Relief /Humanitarian work in South Sudan.
- Working experience with WFP.
- Good understanding of the Emergency Response issues, and ability to relate them with NPA's Food Security and Livelihoods Strategy/response plan.
- Proven experience of working collaboratively and in coalition with other stakeholders to improve coordination and effectiveness of FSL Programs.
- Strong analytical skills, proven proposal writing skills and experience in project fund disbursement control and monitoring.
- Good communication (written and Verbal) skills.

- Strong interpersonal and excellent organizational skills.
- Computer competency in MS Office or other relevant certification, including database is essential.
- Speaks clearly, writes effectively and persuasively in positive or negative situations; listens to others to effectively and efficiently share information and ideas; and demonstrates an ability to build relationships within and outside the organization based on trust and professionalism.
- Has the ability to handle multiple tasks and assignments; prioritizes more important tasks while maintaining a good handle on others, reports in a timely manner any barriers to task completion.
- Works cooperatively with others in the organization to achieve the organization's mission, values, and goals.
- Ability to exercise conscience and non-tolerance to corruption and discrimination.
- The person appointed to this position is to abide by the policies and personal code of conduct set by the Norwegian People's Aid (NPA) and represents the organisation in a loyal and responsible manner.

**NPA South Sudan is an equal opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.**

Qualified Women are highly encouraged to apply.

Application and CV/resume with active contacts and three professional referees and copies of academic transcripts should be submitted to: [recruitment-rss@npaid.org](mailto:recruitment-rss@npaid.org)

Hard copy application and CV/Resume can also be delivered to the NPA South Sudan Head Office, Martyrs Street (opposite UNICEF) Juba, or to NPA Pochalla Office

**Applications submitted after 12:00 noon on Tuesday 26<sup>th</sup> March 2019, will not be considered.**

NB: Submitted copies of academic transcripts will NOT be returned to the applicant.