



**JOB OPENING:** Skills Development Officer  
**POSITION OPEN FOR:** South Sudanese & Internationals  
**DESIRED START DATE:** A.S.A.P.  
**DUTY STATION:** Wau, Wau State  
**CLOSING DATE:** 20 October 2018  
**DURATION:** Until end march 2019, with possibility of extension

Dorcas is a Christian relief and development organization which operates from the Netherlands through different field offices within Eastern Europe and Africa. Dorcas is committed to fulfil the command of Jesus Christ to care for and empower the poor and the oppressed. Dorcas accomplishes this by promoting self-reliance through Development, the provision of social care and assisting in emergency situations.

Dorcas, in collaboration with Edukans and Light for the World, will implement a 4-year EU funded project called: Access to vocational skills development and income generating opportunities for vulnerable youth through capacity development and direct service provision by CSOs and LAs in Western Bahr el Ghazal and Warrap State. Edukans is an organization focusing on improving the quality and relevance of basic and vocational education. Light for the World is specialized in mainstreaming of vulnerable groups, including people with disabilities, in development interventions.

Dorcas is looking for a Skills Development Officer, to be based in Wau (Western Bahr el Ghazal) with frequent travel to Warrap State. The candidate will be responsible for the effective development and implementation of the vocational skills component of the project and will be accountable to the project coordinator. Edukans will provide technical support.

### **Key roles and responsibilities**

- **Project implementation**
  - Conduct baseline studies and labor market assessments.
  - Support the development of the operational plans of VET providers.
  - Develop curricular activities in life skills, entrepreneurship and workforce readiness.
  - Adapt VET curricula to the needs of the local labor market.
  - Develop capacity of VET providers in training and employment-related services
  - Assist in the professional development of staff and teachers of VET providers
  - Identify occupational and skills set gaps for the VET training programme.
  - Contribute to learning methods related to work-based learning and apprenticeships.
  - Provide support and advice on employment opportunities to VET graduates.
- **Project monitoring**
  - Signaling issues that need improvement and take action accordingly;
  - Support the collection, analysis and management of data/knowledge to track student progress and to provide recommendations for ongoing improvements.
- **Reporting**
  - Ensure accurate and timely reporting as requested by the line manager

- **Communication and coordination**

- Close coordination and frequent communication with the line manager and Edukans supervisor.
- Develop and maintain transparent and honest communication and relationships with vocational training providers and other relevant stakeholders.

- Perform other duties as required

### **Required Knowledge and Experience**

- Minimum Degree in Development Studies, Economics, Education or related field.
- Minimum of 4 years of experience of involvement in VET/TVET programs.
- Conceptual understanding and practical experience of linking TVET with employment opportunities and livelihood development.
- Knowledge of and experience with Project Cycle Management.
- Strong knowledge of MS Office.
- Experience with implementation of EU funded projects is an advantage.
- Work experience in South Sudan and remote locations is a must.

### **Required Skills**

- Reflect the vision and values of Dorcas with staff, beneficiaries and external contacts
- Strong working knowledge of English, spoken and written. Working knowledge of Arabic and Dinka are advantages;
- Highly developed organizational, liaison and communication skills.
- Able to take initiative.
- Strong inter-personal, cultural and diplomatic skills.
- Able to multi-task, set priorities, and work under tight deadlines.

### **What we offer**

- Challenging working environment with scope for professional and personal development;
- Being part of a dedicated, motivated and intercultural team.
- A gender sensitive work environment.
- Preference is given to a South Sudanese national
- Salary according to Dorcas South Sudan salary scale 8/9 (ranging from 969 USD to 2005 USD), depending on the qualification and experience of the candidate. No additional benefits apply for national staff.

### **How to apply**

Please send your application (including CV and contact details of 3 referees) to: [office@south-sudan.dorcas.org](mailto:office@south-sudan.dorcas.org) before the 21 October 2018. Please indicate clearly the post you are applying for, by mentioning in the subject matter of your covering letter and in the subject of the email when sending by email. In your covering letter please indicate how you will reflect the vision and values of Edukans, Dorcas and Light for the World with team members, beneficiaries and external contacts. Selected candidates will be invited for an interview through skype to be held after 22 October 2018.

**Note:** we value your application; however, only shortlisted candidates will be contacted.

***Persons with Disabilities are highly encouraged to apply!***