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A/imp. M/PS & HRD
07-06-2016

NCA SOUTH SUDAN PROGRAM

VACANCY ANNOUNCEMENT

Position: Assistant WASH Officer (Hygiene promotion)
Reporting to: WASH Officer
Geographical Area of responsibility: Republic of South Sudan
Duty Station: Eastern Equatorial State, South Sudan



Organization Profile

Norwegian Church Aid (NCA) is an ecumenical, diaconal, humanitarian and non-profit Non-Governmental Organization (NGO) mandated by churches and Christian organizations in Norway to work for global justice, by empowering the poor and challenging the wealthy and powerful. Together with our constituency and our partners, NCA commits to the vision: Together for a Just World. NCA provides assistance to the people of South Sudan and has been present in the country continuously since 1972.

The Position and Areas of Responsibility

NCA is looking for a suitably qualified and experienced candidate to fill the position of **Assistant WASH Officer (Hygiene promotion)**.

Under the supervision of the WASH Officer, the Assistant WASH Officer will work to ensure that communities in the project target areas are fully involved in the decision making process of WASH activities and that all WASH interventions are led, owned and sustained by the communities. She/he is responsible for directly overseeing community mobilisation, facilitating formation of community management structures, strengthening and/or training of existing community structures at the community level in all WASH sectorial interventions (water supply, Sanitation, and Hygiene promotion) under the technical guidance of the WASH Officer working closely with community (Volunteers) Hygiene promoters. She/he is to ensure that the formed community structures understand their roles within the community level and undertake intensive follow up, monitoring and reporting of these community structures in line with Community Hygiene Promotion Strategy. She/he is responsible for monitoring, reporting, field supervision of activities, facilitate/conducting community training. She/he will ensure good implementation of community engagement approach, foster integration of the hardware WASH intervention with hygiene promotion and work closely with Local authorities to improve sustainability of the WASH interventions.

Place in the Structure

The Assistant WASH Officer will report on a daily basis to the WASH Officer and coordinate with the Women in Peace Building Officer to implement integrated community WASH, with Gender and peace inclusivity. The position holder is required to work under the overall mandate of the Area Programme Manager and coordinate with all other NCA field staff in a manner that promotes team work.

Main Tasks

In coordination with community Water User groups and associations, as well as pump technicians, the Assistant WASH Officer shall perform the following tasks:

- Assist in the management of the WASH programme in close contact and consultation with the WASH Officer.
- Mobilize and organize communities into water user committees and other appropriate community-based mechanisms for the management and sustainability of the WASH (water supply, sanitation and hygiene) projects.
- Ensure adequate representation of women and other vulnerable groups e.g. people with disability.

- Provide training for creating awareness on safe hygiene practice for community based groups like village health committee, by using PHAST or CLTS approaches as planned with the WASH Officer.
- Organize and build the capacity of school-based environmental sanitation and hygiene clubs.
- Conduct trainings for school environmental sanitation and hygiene clubs using participatory activities like PHAST (Participation Hygiene and Sanitation Transformation) approaches.
- Follow up and provide supportive supervision for school environmental sanitation and hygiene clubs.
- Coordinate hygiene, sanitation and community participation activities of the organization with line departments (County Rural Water Supply and Sanitation Office, RRC etc.)
- Conducting and assisting training of water users committees on sanitation and hygiene, financial management and preventive maintenance and repair of hand pumps in order to build their capacity in managing water points.
- Collect relevant WASH data and use these to prepare regular WASH reports.
- Assist the WASH Officer in preparing WASH documents and reports.
- Participate in different WASH assessments at the field level.
- Travel to different project sites to follow up and monitor implementation of WASH activities.
- Facilitate community hygiene promotion through community meetings, in schools, health posts, campaigns, radio program and social occasions.
- Participate in hygiene campaigns, doing shows in schools and at community level.
- Provide hygiene promotion training for hygiene promoters that are involved in community mobilization.
- Assist the WASH officer in regular monitoring and follow up of partners to ensure the proper implementation of planned activities by coordinating with the field office.
- Contribute in maintaining good working relationships with implementing partners and churches.

Qualifications, Experience and Skills

- Minimum of a Diploma in Public Health, Health or Hygiene Promotion, community development, Education, or community water supply and sanitation related fields.
- Experience and understanding of Hygiene Promotion and community mobilisation in relation to WASH
- Practical experience on the use of participatory tools for hygiene promotion
- Familiarity with the culture of the affected population
- Ability to develop respect from a wide range of people
- Communicate effectively on hygiene and sanitation matters
- Fluency in the language of the affected population
- Good assessment, analytical, and planning skills
- Good oral and written reporting skills
- Good training/counterpart development skills
- Ability to work well in a team in difficult circumstances

The closing date for receipt of applications is **Friday, 24th June 2016**.

Interested candidates should submit the following documents along with their application:

- A cover letter with full contact details, explaining why they feel they are suitable for the position
- A current CV
- Copies of their academic qualification certificates
- Three references, which should include their current or most recent Supervisor

Applications should be submitted by email to:

vacancies.ncass@nca.no with a copy azima.arkanjelo.rockson@nca.no and AvenAleu.Yel@nca.no



Or NCA Office in Juba, Buluk near UNDP Office

Only short listed candidates will be contacted. This position is open to South Sudanese citizens only. NCA is an equal opportunity employer, and qualified female candidates are encouraged to apply.