



JOB OPENING

URBAN LIVELIHOODS OFFICER JUBEK STATE.

Job Title:	Urban Livelihoods Officer
Reports to:	AAH-I Livelihoods Coordinator
Line Manages:	Project Manager, UNHCR Livelihoods team, HDC protection
Duty Station:	Juba

Action Africa Help International (AAH-I-I), an international non-profit making agency that implements humanitarian relief, recovery and development projects in Africa, seeks to qualified candidate for the position of Project Officer for its program in South Sudan. Under the overall leadership of the Project Manager – Food Security and Livelihood.

Job Summary: The Urban Livelihoods Officer will provide technical expertise and lead the implementation various urban livelihoods interventions under the UNHCR funded Juba urban livelihoods project. These will include conducting assessments, identifying and verifying beneficiaries, planning activities, implementing, monitoring progress and reporting implementation progress.

Summary of Duties & Responsibilities

- Take lead with support of the livelihoods coordinator in the planning for livelihood interventions.
- Work with the Management team to plan and effectively deliver all the project interventions in a timely manner according to the agreed project implementation strategy.
- Ensure that relevant income generating activities, business development opportunities, urban farming and other livelihoods/empowerment activities are identified and implemented.
- Provide technical expertise on income generation, urban farming, vocational training and other related areas.
- Identify and deliver on new urban business development opportunities
- Develop and maintain appropriate databases and records for monitoring and evaluating the success of project interventions in income generation, vocational training, VSLA and urban farming.

- Prepare timely, high quality reports on project interventions as required
- Establish and maintain positive, mutually respectful working relationships with all relevant stakeholder including project beneficiaries.
- Undertake any other activities requested by your direct line manager

Person specifications

- University degree or diploma in entrepreneurship, business development, microfinance, agri-business or a livelihoods related qualification from a recognized institution.
- At least 3 years' experience of implementing urban livelihoods in a similar context

Skills and Competencies

- Creativity and innovativeness in identifying new IGAs and areas to cover
- Proven ability to write high quality reports
- Ability to prioritize work and deal with competing or conflicting demands / needs and interests in an organized and methodical manner Proven ability to manage and be accountable for income generation activities
- Strong interpersonal and networking ability with demonstrable ability to influence and inspire others
- Ability to communicate with all levels of staff and project beneficiaries , orally and in writing
- Computer literate with ability to use Microsoft Office packages & any HR management system
- Ability to take initiative and work independently
- Commitment to and understanding of AAH-I's vision, mission and values
- Proficiency in Juba Arabic, English and local languages.

Application Instructions

Interested candidates should email application letters and CVs (with 3 referees) addressed to recruitss@actionafricahelp.org to be received by **January 5, 2018** the email Subject Line must show the job title of the position and Location. AAH-I is an equal-opportunity employer. Only shortlisted candidates will be conducted. South Sudanese Nationals are specifically encouraged to apply.