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IntraHealth/CDC SI Project - South Sudan-Juba

Vacancy Announcement

Job Title : Monitoring and Evaluation Capacity Strengthening Officer.
Location : TBD, South Sudan
Contract Type : Regular dependant on funding
Supervisor(s) : SI Capacity Strengthening Manager and State HIV Directors
No. of Post : 1 Post
Duration : Regular with 3 months probationary period
Application Deadline: 12th May 2017
Start Date : ASAP

Background:

IntraHealth International, Inc is a US based NGO with offices in over 30 African countries including Southern Sudan. Currently, IntraHealth is implementing four U.S Government funded projects in South Sudan. With funding from US Centers for Diseases Control and Prevention (CDC) and in collaboration with Government of South Sudan Ministry of Health (MOH) and South Sudan AIDS Commission, IntraHealth is implementing HIV/AIDS strategic information and systems strengthening activities.

IntraHealth international Inc, South Sudan expects that its stakeholder's capacities are built in HIV/AIDS strategic information, policy development and implementation in pursuit of self reliance.

It's against this background that Intrahealth' International would like to hire a Monitoring and Evaluation Capacity Strengthening Officer to support the stakeholders.

PRIMARY RESPONSIBILITIES:

The M&E Capacity Strengthening Officer will be responsible for designing, coordinating, and managing all project activities at the state and county levels by working closely with State MOH HIV Directors and M&E officers, SSAC Directors and M&E officers (both at State and county level) and County Health Department (CHD) officials and key partners at the state and county level. He/she will provide M&E technical assistance including but not limited to
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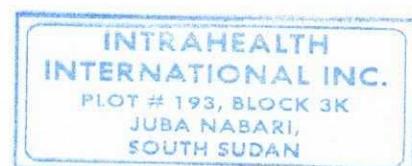


training, supportive supervision and mentoring to State MOH, CHD and SSAC staff. He/She reports to the project Strategic Information Capacity Strengthening Manager based at the National MOH and the State HIV Directors based at the respective states.

ESSENTIAL FUNCTIONS:

- Collaborate with the MOH, SSAC and other partners at state and county levels to provide technical and programmatic guidance.
- Develop technical capacity, transfer technical expertise, and provide mentoring in HIV strategic information to state, county and facility M&E staffs.
- Assist the state MOH to conduct M&E supervision and capacity strengthening for HMIS, District Health Information System (DHIS) and other program monitoring systems.
- Support the reporting of HIV data through HMIS and DHIS from the lower health facilities through the County Health Departments (CHDs) and States to the national level.
- Identify Strategic Information training needs at the lower levels and provide recommendations for training that build local capacity in analyzing, disseminating, and using data for health service planning and improvement.
- Disseminate national data management SOPs and guidelines to the state, county and facility levels and provide training and mentorship to ensure that the SOPs and guidelines are used and culture of data management is built at lower levels.
- Provide M&E capacity building and training for state and county M&E officers
- Travel to the field to provide programmatic technical assistance to the County Health departments M&E staff as assigned
- Contribute to program development and documentation, including annual work plans, quarterly and annual reports, technical papers, and other documents and reports.
- Ensure effective implementation of the project performance management plan, including collection of all relevant data, management of the information, and its use in preparation of periodic reports;
- Maintain close working relationships with M&E officers from partners at the state, county and facility levels who work closely with the project
- Mentor and support the M&E staffs to conduct routine HIV Data and Service Quality Assessments and data validation visits to health facilities including HCT sites, PMTCT sites, and ART sites including data management support that shall be deemed necessary to strengthen HIV reporting
- Assist MOH in dissemination and implementation of the strategic plans (SI strategic plan and capacity building strategic plan) in the state and county levels.
- Support the establishment/strengthening of the State Technical Working Groups (use the existing structures at the state) and initiate the same processes at the County Health department.
- Performs other duties as assigned by the supervisor.

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EDUCATION/EXPERIENCE REQUIREMENTS:

- A bachelor's degree in public health, epidemiology, social science, or related social science degree relevant to the field of HIV/AIDS.
- Minimum of three years' experience in designing and implementing monitoring, evaluation and capacity strengthening interventions, preferably in the field of HIV/AIDS.
- Relevant program experience working in an NGO environment with a focus on development, preferably in the field of health.
- Excellent interpersonal skills and demonstrated ability to interact professionally with diverse people, clients, and consultants.
- Strong coordination and organizational skills.
- Demonstrated competence to assess priorities, manage a variety of activities in a time-sensitive environment, and meet deadlines with attention to detail and quality.
- Ability to work as an effective team member in a complex and fast-paced environment.
- Ability to work independently, innovatively and take initiative to get tasks accomplished in timely manner.
- Good reporting, writing and presentation skills.
- Strong verbal and written English and Juba Arabic language skills.
- Proficient in the use of statistical and analytical packages (SPSS, Epi Info or STATA).
- Good computer skills in Word, Excel, Power Point and access.
- An understanding of PEPFAR reporting requirement is desirable.

Application Submission Procedures

Interested candidates should apply to Country Representative, IntraHealth International Inc. by sending their letter of interest and C.V.(Preferable in word format) to: jwillis@intrahealth.org with copies to aokiria@intrahealth.org and ataban@intrahealth.org by 17:00 hours Juba Time before or on Friday 12th May 2017. Hand Delivery of applications is acceptable and should be addressed to the below address

Country Representative,
IntraHealth International, Inc.
South Sudan Country Office
Plot No.193,
Block 3-K South Juba Nabari.
Juba, South Sudan.

South Sudanese Nationals are particularly encouraged to APPLY.

Only short listed candidates will be contacted

IntraHealth International is an Equal Opportunity/Affirmative Action Employer

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