



VACANCY ANNOUNCEMENT

JOB TITLE	MEAL MANAGER
JOB LOCATION	KUAJOK-GOGRIAL EAST & GOGRIAL WEST
REPORTING	HPF-LOT COORDINATOR
POSTING DATE:	13 TH MARCH 2019
CLOSING DATE:	26 TH MARCH 2019

General Description of the Programme:

GOAL, an International Humanitarian Non-Governmental Organization (INGO) with a presence in South Sudan since 1985 and has been responding to the ongoing crisis since 2013; with a focus on responding to needs in health, nutrition, WASH and Food security and livelihood. GOAL in South Sudan imp emergency, early recovery and development focused programs through a multi-sectoral programs approach in all the sites including Greater Upper Nile and Abyei Administrative Area—while our resilience-building programmes in Upper Nile State focus on food security and livelihoods. GOAL plans to expand its work to support MoH in delivery quality health care under the HPF3 in Gogrial East, Gogrial West and Twic Counties

Health Pooled Fund is a consolidation of funding from the British Government’s Department for International Development (DFID), the Government of Canada, The Swedish International Development (SIDA) and the United States Agency for international development (USAID). The Health Pooled Fund (HPF) began its third phase in July 2018 and has funding to run until 2023. HPF3 will support delivery of essential health care at community (through Boma Health Initiative-BHI), Primary Healthcare centres and Units (PHCC/Us) and secondary referral hospitals. It will enable the strengthening of the referral system at all levels of health care. In addition, HPF3 will support the stabilization of local health systems and the strengthening of community ownership and governance structures. GOAL South Sudan will be working with MoH County levels to support the County Health Departments in Gogrial East and Gogrial West under this fund.

General Description of the Role

The MEAL Manager is responsible for implementing the M&E plan. S/he works closely with the Lot Manager to review performance targets in light of program objectives and to ensure that they are achieved. The MEAL Manager supports the efforts of other project and county HMIS / M&E staff in to document achievements in the quality of and management of services.

Monitoring, and Evaluation

- Work with the MEAL Coordinator Juba to develop a monthly data collection and verification Plan, ensuring that health facilities and circles are visited, and reports collected by 5th of the following month;
- Review IDSR weekly and provide feedback on data quality, completeness and trends performance analysis on Tuesday of every week before it is sent from the field to Juba;
- Work with the County Health Department M&E officers for data collection, Quality Assurance/Quality Checks and ensure reports are consolidated and sent timely;
- Ensure data are verified before entry to DHIS, NIS and other databases and that databases are up to date and accurate before exporting or sharing;
- Conduct regular supervision visits to each facility to check the quality of data produced and provide mentorship/coaching, and document action plan;
- To identify where adaptations might be needed, and share DHIS and NIS hardcopies data and analysis with health facilities;

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- Support head of clinics in setting up health facilities files system, and ensure the file systems are in place and in use throughout the year;
- Provide training on M&E for clinic heads and relevant health staff on data management,
- Carry out on site data validation, data verification, data entry, data analysis and interpretation
- Review the monthly data collection forms and tally sheets to ensure all indicators and reporting requirements are captured for line registration, EPI Vaccination, midwives, etc.
- Support the over-all process of Surveys and Assessment including data collection among all programme sectors, advising, supporting and helping practically as and where necessary including support to planning, logistics, participant selection, designing questions and selection and training of enumerators and to investigate the underlying causes of outcomes observed in GOAL surveys.
- Act as focal point for procurement of survey, assessments and evaluation materials in the field.

Learning

- Disseminate reports to all relevant partners once verified and approved for distribution.
- Carry out team meetings in all field locations to fully feedback the results of the survey to CHD, GOAL and partner staff.
- Carry out community meetings in all field sites to feedback results to community members.
- Tracking and updating AC/MEAL Coordinator on progress of surveys recommendations;

Accountability

- Serve as a Focal Person for the implementation of Feedback Complaints and Response Mechanism (FCRM) in the field, facilitating FGD, distribution of Suggestion boxes, community log books and all types of FCRM entry points.
- Collection and collation of entries, data input into FCRM database and sharing with the FCRM implementation team.
- Create awareness of FCRM among programme teams, partners as well as beneficiaries.
- Any other duty assigned by the supervisor.

Qualifications

- Degree in any of the following disciplines- M&E, Health Management Information System (HMIS), Statistics, Project Management or other relevant subject with component of statistical analysis;
- Good understand of monitoring and evaluation basic knowledge of statistical software packages, such as SPSS, Stata and/or R preferred;
- Previous M&E experience in a similar role in South Sudan;
- Prior experience with performance monitoring and evaluation and health management information systems required;
- Knowledge of donor data collection and reporting requirements highly desirable;
- Familiar with mobile data collection applications;
- Excellent Oral and Written communication skills;
- Excellent interpersonal skills and team player;
- Ability to establish a solid working relationship stakeholder, program management and technical staff;
- Ability to work independently, take initiative and use good judgment.



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Equal Opportunities

GOAL practices and does not discriminate because of ethnic background, colour, age, disability, marital status, religion or gender and will practice positive gender employment as far as possible however female candidates are encouraged to apply.

Child protection

GOAL recognises the rights of all children within our care to be protected from harm in accordance with the United Nations Convention on the Rights of the Child (CRC). GOAL takes seriously its duty of care and it undertakes to create an organisation that is safe for children where all efforts are made to prevent abuse. GOAL sees the best interests of the child as paramount.

APPLICATION PROCEDURE

Applications should be addressed to the Human Resource Department, Goal South Sudan office Munuki, Juba or alternatively email your applications to goaljobs@ss.goal.ie before **26th March 2019**. Please note that only shortlisted candidates will be contacted. Do not submit original documents at this stage of recruitment. Hard Copies of Applications can be dropped at our office located at Midan Rambo in Hai Kuwait **This is a national position therefore ONLY South Sudanese are encouraged to apply.**