



## ACTION FOR DEVELOPMENT

*"Working together to empower communities"*

Gudele P.O.BOX 287 Juba, Block 9 Munuki Payam



AFOD South Sudan invites applications from qualified persons for the position of **HIV /AIDS Prevention Officer**. The position is full time for duration of 4 months and may be contracted upon receipt of an anticipated grant and renewed depending on performance and availability of additional funding from the Donor (**Vacancy number: AFODSSVA/016/2017**).

**Background:** AFOD is a National NGO, supporting Health and Nutrition, WASH (Water, Sanitation and Hygiene), Education & child protection interventions and Sustainable Community livelihoods and rehabilitation and development programs including humanitarian response in South Sudan since 2011. AFOD is currently implementing projects funded by UNICEF, WFP, and FAO in Wau, Juba, Lomuryang, Imatong and Gbudue states.

**Purpose of the Job:** HIV /AIDS Prevention Officer is directly under the supervision and guidance of the Health Advisor who is responsible for planning and implementation of Intra-Health funded project activities in Yambio Gbudue state. He/she is also responsible for providing technical assistance on HIV/AIDS programming, planning, implementation and monitoring of project activities in Yambio.

### Duties and Responsibilities

#### Protection tasks

- He/she will be responsible for planning ,coordination , implementation and monitoring of HIV/AIDS activities in Yambio in close collaboration with county/state stakeholders and partners
- Provides technical support to peer FSWs and counselors and health workers on implementation of quality and comprehensive HIV prevention and activities for the youth and community members.
- Train peer FSWs on life skills education concept and support establishment and provision of HIV Counseling and Testing services in Yambio.
- Support FSWs and Health workers in planning and provision of HIV prevention and life skills out reaches in the community
- Participate in providing HIV Counseling and testing (HTC) services.
- Support Yambio CHD in setting up peer groups for FSWs and facilitate support group meetings for young people living with HIV.
- Ensures appropriate and timely documentation and referrals of HIV positive FSWs to accessible ART treatment centers in Yambio state hospital
- Together with peer FSWs, organize health education on HIV prevention, SGBV prevention, STI Prevention, life skills and drama/sports events for FSWs at the drop in Centre (DIC).
- Ensures availability and distribution of condoms, lubricants to FSWs at DIC
- Prepare weekly , monthly and quarterly reports and submit to the supervisor /county and Intra-health
- Establishes and support FSWs peer at schools and community level in carrying out HIV Prevention, life skills and Condom GBV education activities.
- Participate in training of FSWs on psychosocial first aid, condom distribution, and HIV information giving at the DIC.
- Participate in Community mobilization and sensitization on HIV prevention, SGBV prevention, STI prevention together with FSWs peers through community out reaches, drama shows.
- Performs any other duty may reasonably be assigned from time to time by the supervisor

#### Management roles

##### 1. Representation

The HIV Prevention officer will represent AFOD in all Coordination and planning meetings both at county and state level. He/she will be responsible for the internal and external communication on issues related to AFOD projects in Yambio with guidance from the Health Advisor, and will play important role in advocacy and lobbying for support and Programme intervention in the county/state.



## **2. Programme Implementation**

The HIV prevention Officer will ensure effective and quality implementation of AFOD projects in Yambio County according to the approved plan and in close collaboration with county department. He/she will be responsible for the timely, complete and accurate reporting.

## **3. Finance management and accountability**

HIV prevention officer will ensure appropriate use of project funds according to the approved budgets and in accordance with AFOD finance policy, rules and regulations, and in compliance with donor regulation.

## **4. Human Resource / Personal management**

The HIV prevention officer will undertake human resource and personal management responsibilities including but not staffing performance management, enforcing code of conduct, discipline and staff welfare and overall adherence to AFOD Human Resource Policy.

## **5. Reporting and documentation**

The HIV Prevention officer will be directly responsible for timely data collection, analysis, interpretation and quality reporting of project activities, and ensures capacity of the county is enhanced in reporting and data application for planning and decision making. She / he will develop success or human interest stories, write report and disseminate to the relevant authorities to guide Programme design and planning.

## **6. Resource mobilization and fund raising;**

The HIV prevention officer is tasked with the additional responsibility to mobilize resources and funds at state and county level to support expansion of AFOD projects in the county and state.

### **Qualification and experience competencies required**

- University degree in social sciences, Development Studies, law or International development with adequate proven work experience.
- Minimum of 2 years field experience with both national and international organizations in humanitarian setting in areas of community development programmes.
- Good understanding of South Sudan policies/protocols/guidelines on HIV/AIDS strategy, education policy, protection, Gender, youth and sports etc.
- Experience in managing FSW programmes is desirable.

### **Required competencies**

- Excellent writing skills and ability to produce good reports
- Ability to multi-task, flexibility and good interpersonal communication skills
- Computer skills (Microsoft Word, PowerPoint and Excel)
- Willingness to work beyond normal working hours and on weekends.

**Remuneration:** An attractive package will be offered according to AFOD salary scale.

### **Applications submission:**

Applications from qualified South Sudanese nationals, accompanied by updated CV in English should be sent to the address below not later than 6<sup>th</sup> July 2017 to the; Human Resource Officer, AFOD South Sudan Country Office, Gudele, Juba or email: [afodsouthsudan@gmail.com](mailto:afodsouthsudan@gmail.com)

**NB: Due to the urgency of the position, Applications will be reviewed on regular basis hence the position may be filled before the expiry date of the Advert.**

**Only shorted listed candidates will be conducted for an interview.**

