



World Vision

**Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so
Building Brighter Futures for Vulnerable Children**

INDIVIDUAL CIVIL ENGINEER CONSULTANCY OPPORTUNITY

World Vision is a Christian relief, development and advocacy organisation dedicated to working with children, families and communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic **Individual Civil Engineer Consultant (Man or Woman)** who is willing to share in our vision and promise to Children, to join us as a an Individual Civil Engineer Consultant for its Juba Urban Programs. The Individual Civil Engineer Consultant will be **based in Juba with frequent travels to project areas**. The consultancy shall be for three months (**July 1 to September 30th, 2017**)

Purpose of the Consultancy:

The purpose of this consultancy service is to provide technical services to the implementation of infrastructure, water supply and sanitation works in the Juba Area Program. Most of the activities that include emergency shelter, nutrition and health, and food assistance have a construction component that requires the services of a technical person to oversee them and make sure the best technologies are applied at the best value for money. The consultant will oversee the development of designs, Bills of Quantities and onsite supervision of contractors contracted to construct various infrastructure works such as Health/Nutrition facilities, WASH Facilities and general infrastructural works.

Major Roles and Responsibilities of the Engineer

- Design of various infrastructure, such as Shelter, Health Facilities, Education Facilities, Food Distribution Facilities, Sanitation Facilities, Water Points, using CAD software such as AutoCAD. The incumbent should be able to bring to life, design concepts which will often be provided by non-technical clients by means of general design briefs. The organization will provide the selected candidate with software of choice from any of the following: AutoCAD, ArchiCAD, Revit Architecture, Revit Structure.
- Production of Bills of Quantities, Scope of Works, Working Drawings which will be necessary as attachments to tender documents and contracts during implementation of works.
- Supervision for the construction and maintenance of all WVI facilities in Juba, ensuring all construction is carried in a timely manner, and in adherence to World Vision internal standards and standards as set out by the Government of South Sudan. The consultant will be expected to produce inspection checklists which he/she will share with contractors. The consultant will directly supervise construction work to ensure construction quality.

- Maintain efficient systems for tracking all maintenance and repair works in WVI ongoing construction site/ facilities/offices.
- Ensure to keep track of all repairs and maintenance works in all WVI facilities
- Ensure that all construction, repairs and maintenance work is carried out as per the required standard and at best value for money.
- With the support from the supply chain, responsible for following up with contractors or persons constructing or repairing old and new construction sites; including WVI compounds in the Juba Area Program.
- Work closely with contractors and suppliers to assess and approve materials supplied for construction projects.
- Interpret working drawings, specifications and other documents to site agents and workers and ensure that project specifications are clearly understood.
- Assess and locate proposed construction sites in project areas and make recommendations to the Program and management team, based on consultation with communities and local authorities.
- Maintain close contact with communities and local authorities and keep them informed of issues/constraints related to the construction projects.
- Submit daily, weekly and monthly progress reports to the relevant Project Managers.
- Monitor the working conditions and in consultation with the Construction Project Manager, advise contractors/workers on new methods to help the work be done more rapidly and safely.
- Negotiate contractors/workers labor rates and ensure that rates are in line with Bill of Quantities.
- Identify and organize recruitment of qualified field staff for day to day carrying out of construction activities as may be required (if it labor contract)
- Provide in the field technical guidance and support to counterparts and ensure that their projects are implemented as according to plan.
- Monitor and report progress of construction projects against set targets and ensure that datelines are met.
- Ensure bills for utilities are paid in time at the right cost, without interrupting the smooth running of the facilities.
- Carry out routine checks in the WVI facilities and ensure the facilities are in good condition for use by WVI staff and partners.
- Evaluate and make appropriate recommendations for improved facility management.
- Maintain database of good and reliable service providers (Builders, plumber, electrician, locksmith, etc.)
- Participate in impact assessment of the projects and contribute in development of new projects. Keep the Zonal Manager, Supply Chain, Administration and Project Managers informed of all construction and maintenance issues through daily briefing and monthly reports.
- Perform any other duties assigned by the line manager

Qualifications: Education/Knowledge/Technical Skills and Experience

The individual civil engineer consultant we're looking for should have a Bachelor's degree in Civil/Structural Engineering, Construction Management, Architectural Engineering/Studies or a related field with emphasis on the design and construction of various infrastructures with a minimum 5 years' previous experience in a similar field.



You must have relevant experience in the use of architectural and engineering designs and drawing software, past consultancy experience in similar works, excellent interpersonal, organizational and time management skills, fluent in English both spoken and written and good understanding of Government of South Sudanese building codes

HOW TO APPLY

Interested Individual Civil Engineer Consultants who meets the above criteria should submit their applications which shall include a cover letter, together with an updated CV with at least three referees with their telephone and email contacts.

Address you application to: The Human Resource Manager, World Vision South Sudan

Applications can be submitted either online to this email recruitsdno@wvi.org or hand delivered to **World Vision Offices in Juba. Plot N*1, Block BX 2nd Class, Hai Cinema (next to MTN, Hai Cinema),**

(Please indicate on all your documents the position you are applying for)

Closing date for receiving applications is: 25th June, 2017

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.





JOB ADVERTISEMENT

Job title: Nutrition Assistant x 3

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World Vision is looking for a dynamic person to fill the position of **Nutrition Assistant (Man or Woman)** for its **Juba Urban Response Nutrition Project**.

Purpose of the position:

To implement the Community based Management of Acute Malnutrition Programme – CMAM and monitor the progress of acute malnourished cases.

Major Responsibilities

- Take active roles in planning, implementation and supervision of the CMAM programs in the designated area and work closely with the primary health care team, local authority and the community
- Ensure that the Criteria for admission and discharge are followed and maintained as per national guidelines/WHO and Sphere standards
- Periodic monitoring of the OTP activities in the center and supervise IYCF activities in the community and at the facility.
- Participate actively during the Nutrition Assessments i.e. nutrition survey and rapid assessments whenever required and ensure Health and nutrition messages to the community both at the facility and community level
- Work closely with food aid team in monitoring the trend of acute malnutrition for the vulnerable groups i.e. under five children, pregnant and lactating mothers using the required standard protocols and tools.
- Prepare a weekly and Bi weekly reports of children, pregnant and lactating mothers who are enrolled in the program (Admitted, cured, defaulter, absentee etc)
- Keep and maintain use of the register books, individual cards, take home cards and other relevant report forms to fill all the beneficiary information and all data required as per protocol and ensure these records are updated regularly and well-kept in the proper filling system as required

Qualifications: Education/Knowledge/Technical Skills and Experience

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- Hold Secondary School Certificate
- Must have 3 years' experience in relief commodity management, Nutrition programming & Management, and Nutrition survey and assessments.
- Willing to work under extreme hardship with limited resources.
- Must possess excellent oral and written communication skills in the English language and knowledge of the local language

N.B: This position is open to South Sudanese Nationals Only.

HOW TO APPLY

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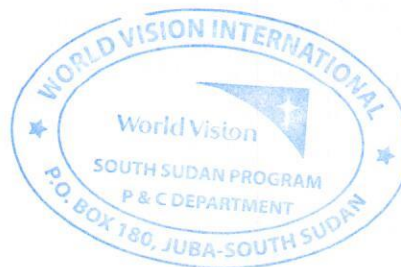
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The candidate finally selected should comply with the **child protection policy** applied in the Organization





JOB ADVERTISEMENT

Job title: Nutrition Field Coordinators (3) – RRM (Mobile Team)

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World Vision is looking for a dynamic person to fill the position of **Nutrition Field Coordinator (Man or Woman)** for its **Food Assistance – Rapid Response Mechanism (RRM)** project for Mobile Team.

Purpose of the position:

To take responsibility for successful implementation of nutrition project in the designated health facilities and outreach points through close collaboration with the MOH and facility health committees. The Nutrition officer will provide supervision and direction of Nutrition operations, facilitating good practice and ensuring compliance to applicable implementation process of Nutrition interventions - in particular as they relate to MOH guidelines and the project priorities including planning, implementation, monitoring and follow up.

Major Responsibilities

- Provide regular and consistent technical assistance during implementation by MOH health workers and CHWs at health facilities and outreaches through monthly targeted On-Job-Training, regular mentorship and regular supervision with an aim of capacity building them.
- Set up a commodity supply system that maintains a regular supply of foodstuffs, medicines, good storage of all commodities and efficient safe distribution to the beneficiaries in all the project sites.
- Implement a recognized system of monitoring of beneficiaries to ensure that those targeted receive treatment rations and their outcomes are monitored to measure the impact of the programme to SPHERE standards.
- To ensure CMAM program reporting protocols are implemented according to the national guidelines (CMAM) and reports submitted in time. Ensure data for the Nutrition Information system (NIS) is submitted on time.
- Monitor Supplies for SFP/OTP/SC and ensure records are well kept.
- The Nutrition Project coordinator will contribute in the development of training curriculum, tools and facilitate or co-facilitate nutrition related trainings for Health Workers e.g. IMAM, IYCF and other HINI components.

- Support the systematic delivery of Health, Hygiene and Nutrition education messages to the target programme beneficiaries and the entire community.
- Submit regular progress report to the project Manager for continuous assessment of the effectiveness and the impact of the programme
- Co-ordinate and monitor the Nutrition interventions at facility level in close collaboration with the Ministry of Health staff and other partners in the area.

Qualifications: Education/Knowledge/Technical Skills and Experience

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- Degree in nutrition or related discipline
- Three years Clinical officer training with vast experience in the field of nutrition programming
- Registered/Enrolled Nurse with South Sudan training with 2/3 years CMAM/CTC field experience.
- Computer literate.

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JOB ADVERTISEMENT

Job title: Nutrition Assistant x 3



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World Vision is looking for a dynamic person to fill the position of **Nutrition Assistant (Man or Woman)** for its **Juba Urban Response Nutrition Project**.

Purpose of the position:

To implement the Community based Management of Acute Malnutrition Programme – CMAM and monitor the progress of acute malnourished cases.

Major Responsibilities

- Take active roles in planning, implementation and supervision of the CMAM programs in the designated area and work closely with the primary health care team, local authority and the community
- Ensure that the Criteria for admission and discharge are followed and maintained as per national guidelines/WHO and Sphere standards
- Periodic monitoring of the OTP activities in the center and supervise IYCF activities in the community and at the facility.
- Participate actively during the Nutrition Assessments i.e. nutrition survey and rapid assessments whenever required and ensure Health and nutrition messages to the community both at the facility and community level
- Work closely with food aid team in monitoring the trend of acute malnutrition for the vulnerable groups i.e. under five children, pregnant and lactating mothers using the required standard protocols and tools.
- Prepare a weekly and Bi weekly reports of children, pregnant and lactating mothers who are enrolled in the program (Admitted, cured, defaulter, absentee etc)
- Keep and maintain use of the register books, individual cards, take home cards and other relevant report forms to fill all the beneficiary information and all data required as per protocol and ensure these records are updated regularly and well-kept in the proper filing system as required

Qualifications: Education/Knowledge/Technical Skills and Experience

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

- Hold Secondary School Certificate
- Must have 3 years' experience in relief commodity management, Nutrition programming & Management, and Nutrition survey and assessments.
- Willing to work under extreme hardship with limited resources.
- Must possess excellent oral and written communication skills in the English language and knowledge of the local language

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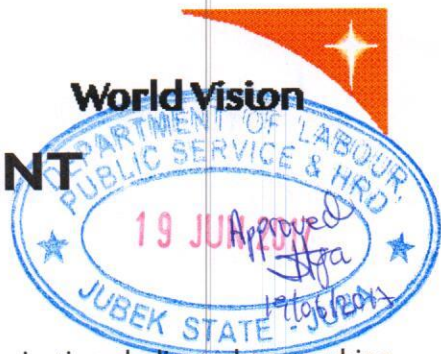
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JOB ANNOUNCEMENT

Job Title: Food Monitors (7) RRM

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World Vision South Sudan (WVSS) is looking for a dynamic person to fill the position of **Food Monitor** for its **Rapid Response Mechanism (RRM)** Food Assistance Project.

Purpose of the Position:

To provide end user monitoring, supervision and accurate documentation on all commodity distributions handled by WVSS.

MAIN RESPONSIBILITIES:

The incumbent will perform the following duties:

Commodity Management and distribution

- We are stewards through whom the donors channel assistance to the communities.
- Ensure that all commodities entrusted to World Vision arriving at distribution centers are **properly accounted for**.
- Scrutinize all waybills** for commodities arriving at the distribution centers. Ensure that the commodities are of correct quantities and quality as manifested on the waybill. Immediately record all quantities delivered short (missing), quantities lost in transit and quantities damaged if any. All observations must be recorded immediately.
- Commodities must carefully be counted during off-loading.
- At the distribution center, commodities must be stacked in an organized manner, **by commodity type** to facilitate easy distribution.

Beneficiary identification, selections and registration

- Work to with the field coordinator, WFP, counterparts and the community to improve targeting efficiency.
- Using the approved beneficiary selection criteria, organize and participate in the registration and verification process
- Take active role in the registration and verification of beneficiaries to ensure that the process is fair

- ❑ Ensure that the most needy / vulnerable members of the community are properly targeted and protected. At all times ensure that the registers include more women beneficiaries.
- ❑ Ensure the registration process is well planned and documented

Distributions

- ❑ Organize and supervise food and NFI distributions
- ❑ At the distribution centre, commodities must be properly stacked on plastic sheeting.
- ❑ Ensure that the distribution centre is properly organized and secured with ropes and crowd control measures put in place to ensure smooth distribution and flow of beneficiaries.
- ❑ Responsible to ensure that all necessary distribution equipment are available at the distributions centre, including forms, ropes, banners, plastic sheets, measuring devices etc.
- ❑ Ensure an orderly and fair distribution of commodities using the approved ration sizes.
- ❑ Supervise the distribution of the food to the beneficiaries. Beneficiaries must sign or thumb-print against their names on the beneficiary lists as proof that they received their food rations.
- ❑ Supervise loading of food that is left over after distributions. Ensure that a waybill is prepared for food to be returned to the warehouse.

Commodity Accounting.

- ❑ Prepare daily distribution center visit reports and Food Monitors report. This is a MUST
- ❑ Ensure proper completion and safe return of all tally documents and beneficiary lists to the head office for safe storage.
- ❑ Ensure proper accounting of all quantities of commodities received and distributed at each center.
- ❑ Perform any other duty that may be assigned from time to time

KNOWLEDGE, SKILLS, ABILITIES AND EXPERIENCE REQUIRED

The following may be acquired through a combination of formal or self-education, prior experience or on-the-job training:

Essential:

Required skills

This position requires a mature candidate, a self-starter, with dedication and ability to work with less or no supervision. Must demonstrate willingness to learn and work with others as a team

Prospective candidates should have a minimum of high secondary school education

Candidates should also have at least 1 years' previous experience in a related field.

Ability to perform field assignments and willingness to travel for long period of time in difficult terrain, harsh and demanding conditions. Candidates should also be willing to live and work in very difficult and security-risk areas

Good command of oral and written English. Computer literacy is an added advantage.



A mature Christian who shows a desire to serve humanity and to strengthen his/her relationship with the Lord.

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