



Health Pooled Fund

Job Description

Certified Nurse (4 Position)

Job Title: Certified Nurse	Duty Station: Nagero County
Supervisor: Clinical Officer in charge	
Staff Managed: None	
Main Purpose of Job: The Certified Nurse (CN) is responsible to deliver health care services to patients mainly provision of basic nursing care and other related health activities within the health facility. In addition, the CN will constantly work in collaboration with the health staff in the health facility in order to provide the best possible health care to the patients.	
Main Duties: <ul style="list-style-type: none">▪ Carry out all duties of the ward in charge including;▪ Provide general nursing care i.e.:<ul style="list-style-type: none">❖ observation of patients❖ vital signs, patients general condition and record them on the charts❖ Daily damp dusting❖ Daily bed making and changing beddings❖ Giving treatment to In-Patients at the right time.❖ Dressing wounds as instructed by the Clinical Officer❖ Taking care of pressure areas❖ Collect specimens as per request❖ writing nursing care notes as per shift❖ Assisting clinician during ward rounds and medical procedures❖ Assist in conducting deliveries❖ Identify patients problems appropriately respond to their needs❖ Carry out ward procedures for admission and discharge of patients▪ Maintain equipment and inventory▪ Conduct health education to patients▪ Maintain universal precautions in the ward▪ Train lower cadres and students during their practical training experiences▪ Make duty roster for entire ward staff▪ In absence of Clinical Officer, admit, review and discharge patients and act as facility-in-charge▪ Other duties as assigned by senior staff▪ Hold regular weekly planning and coordination meeting with all section heads at PHCC.	
Reporting: <ul style="list-style-type: none">▪ Compile monthly inpatient and MCH reports▪ Compiling monthly health activities reports in timely manner.▪ Responsible for accurate record keeping, ordering and accountability of medical equipment, supplies and drugs as assigned by the Clinical Officer/Facility Supervisor.	

Systems Compliance and Improvement:

- Maintain security, communications and ensure human resource/administration policies and procedures are observed.
- Ensure any violations of the Sexual Abuse and Exploitation Code of Conduct are reported to the Facility Supervisor or the designated person(s). The reporting of violations is an obligation on the part of all staff members.
- Ensuring the non-disclosure of any information whatsoever relating to the practices and business of Johanniter acquired in the course of duty, to any other person or organization without authority, except in the normal execution of duty.

Qualifications, Skills and Experience:**Education:**

- Certificate in Nursing

Functional skills and knowledge:

- A Southern Sudanese with qualifications from a recognized Health Training Institution.
- Should be self-driven and able to work with minimal supervision
- Should be able to plan his/her work daily
- Should be able to write a report in English
- Ability to work in a remote area
- Should be a team player
- Should have good communication skills
- Should be flexible
- Remains productive when under pressure.
- Demonstrates a systematic and efficient approach to work.
- Works collaboratively with team members to achieve results.
- Relates and works well with people of different cultures, gender and backgrounds.

Languages:

Fluency in English. Knowledge of local languages i.e. Arabic, Zande, Balanda will be an added advantage.

Applications to reach the CHD of Nagero County Addressed to Mr David Luka and Johanniter office in Nagero No later than 20th, June 2016 or email to florence.lukhumwa@thejohanniter.org

