



## TERMS OF REFERENCE

### PROJECT CYCLE MANAGEMENT TRAINING,

Juba, South Sudan

#### 1. Introduction

The SSRC is seeking a qualified consultant to conduct **project cycle management training** to its Youth Development (3FM) and SGBV Project staff. This intends to enhance the SSRC staff capacity in project and program cycle management to better deliver to the Communities. The training is targeting about 20 participants and it will take place in Juba, South Sudan.

#### 2. Organization Description

The SSRC was established by law on 9 March 2012 with the SSRC Society Act, 2012. SSRC was formally recognized by the International Committee of the Red Cross (ICRC) on 18 June 2013, making it the 189th National Red Cross or Red Crescent Society in the world. In November 2013 the SSRC was admitted into the International Federation of Red Cross and Red Cross Societies. SSRC's headquarters is based in Juba with a total of sixteen (16) branches and a growing network of sub branches. There are currently over 240 SSRC staff members across Headquarters and branches and approximately 10,000 volunteers across the country.

The society's work is guided by seven fundamental principles (humanity, impartiality, neutrality, independence, voluntary service, unity and universality) and by Strategy 2020 of the IFRC, which voices our collective vision and determination to move forward in tackling the major challenges that confront humanity in the present decade. All our staff MUST abide by and work in accordance with the Red Cross and Red Crescent principles

#### 3. Objectives of the training

- To enhance the SSRC staff on project Cycle management
- Assess and provide SSRC with the necessary tools for project management
- Participants have gained insight in your personal style, qualities and challenges in monitoring and evaluating the projects
- Participants will be able to recognise challenges, and how to collect data during the implementation
- Participants will be able to strengthen your engagement and trust with colleagues and staff.
- Participants will be able to address performance issues and deal with conflict and resistance more effectively

#### 4. Scope of work

The training will draw participants from different SSRC Juba Branch staff, and members of the board. The Project cycle management training intends to take place in the month of May 2018 in Juba.

## **5. Methodology**

The training methodology depends on the consultant but should be participatory with the use of the following;

- PowerPoint presentations
- Case studies
- Group work and discussions
- Presentations and role play/simulations

## **6. Duration of the consultancy, start date and work plan**

The training could run for a period of 5 working days tentatively from 4– 8 June 2018. The consultant is expected to present their work plan and methodology to SSRC.

## **7. Modalities of the Training**

### **SSRC Responsibility**

- Transportation of the participants
- Accommodation of the participants while in Juba
- Per diem/cost recovery for participants (if applicable)
- Conference facilities
- Lunch and refreshments during the training

### **Consultant Responsibility**

- Responsible for their own personal logistics
- Provide the participants who pass the Post training test with certificates

## **8. Deliverables**

- Inception report before the training based on pre-test and assessment of the participant
- Final training report
- Post training test and certificates

## **9. Payment modalities**

The payment modality will be 100% by cheque upon completion of the training

## **10. How to apply**

Interested applicants are expected to submit their detailed CVs showing previous similar experiences and a detailed technical narrative and financial proposal of not more than five pages (excluding annexes and past performance references), illustrating their competencies and clearly articulating the strategies they would use. Proposals should also demonstrate a clear link between these strategies and quality project delivery. *Including bio data of the core team members and evidence of similar work undertaken recently. Submit via email to [vacancy@ssdredcross.org](mailto:vacancy@ssdredcross.org). Please include the name and telephone number of the contact person for the Application.*

*Applications will be reviewed on a rolling basis.*

***Application Deadline: 25 May 2018 at exactly 5:00pm***