



**VACANCY ANNOUNCEMENT**



**Cordaid**  
BUILDING FLOURISHING COMMUNITIES  
OFFICE OF REGISTRAR GENERAL  
REPUBLIC OF SOUTH SUDAN

<b>Job Title</b>	Monitoring and Evaluation Officer
<b>Job Location</b>	Juba with extensive field travel to Torit, Bentiu, Chukudum and Wau
<b>Reports to</b>	Reports to Health Program Manager

**1. Background**

Cordaid believes in a world without poverty and exclusion. We strive for a just and sustainable society where every person counts. We stand for knowledge and talent sharing between North and South, between farmers and businesses, between activists and policymakers. Where poverty, conflict and exclusion divide societies, we connect people and communities. We stand for professionalism, expertise and solidarity across borders. We make a difference where it is most needed.

**2. Health Programs in South Sudan.**

Cordaid has been working in South Sudan to support the improvement of the health care system in the country through support to County Health Departments, the state ministries of health and support to 5 state and county hospitals.

Cordaid is also working in the South Sudan Health sector with projects in the greater Unity state (Rubkona and Guit counties); Namoronyang state (Budi and Kapoeta south counties) and in Upper Nile (Fashoda, Panyikang and Melut). The health project seeks to improve the health system in the country in partnership with the local authorities.

**3. Key Responsibilities and Accountabilities of the Position:**

Takes the lead in M&E for the Health Projects in South Sudan by supporting the Monitoring and Evaluation role in the health sector. Specifically, the M&E Officer will track progress of the five projects each month, track the submission of monthly reports and give quarterly feedback on the achievements based on the agreed indicators and timeframes.

Also, he/she will work with the respective program coordinators to develop tracking tools for the projects, give quarterly presentations on achievements and develop and modify the tools used in patient HMIS systems.

**3.1. Facilitate Usage and adoption of standard M&E Tools**

- Develop and strengthen monitoring, inspection and evaluation procedures for the five HPF funded projects
- Monitor all project activities and progress in this program towards achieving the project output;
- Develop and monitor impact indicators for the project success;
- Assist in data verification at the county level and at the health facilities for the health sector
- Ensure that the monthly DHIS data from the counties is uploaded by the county health departments and give feedback on rate of progress
- Support the development of output indicators for the health project and initiate data collection at Bentiu state hospital.
- Conduct capacity assessment on existing monitoring and evaluation system;

### **3.2. Monitoring Progress**

- Develop indicators and a monitoring strategy for the project;
- Monitor and evaluate overall progress on achievement of results;
- Monitor the sustainability of programme results;
- Provide feedback to the project manager on project strategies and activities;
- Monitor monthly the progress of the projects based in the agreed targets and indicators and provide feedback to the program team
- Set up an internal monitoring system for all outputs under the project.

### **3.3. Capacity development**

- Liaise with the national Ministry of health to facilitate the provision of all data collection tools
- Support the training of county and hospital staff on data collection with specific focus on nutrition indicators and in patient HMIS
- Take part in the training of health care staff at health facilities in Eastern Equatoria and Northern Liech state

### **3.4. Reports**

- Provide input, information, and statistics for quarterly, annual and other reports to the Health Project manager
- Participate in the quarterly project review meetings wherever possible
- Participate in the development of indicators for new projects and revision of existing targets and indicators.
- Perform other duties as required.

**Qualifications and experience:**

- Bachelor's degree in Public health or Biostatistics or Health Information or Diploma in Health Information Management or post graduate training in Epidemiology /biostatistics
- Experience in the Development of Project log frames within the health sector and in the use databases
- Familiarity with statistical packages like SPSS, STATA and SAS an advantage

**Further information & how to apply**

Applications including a motivation letter together with a detailed CV in English, with the contact details of three professional references, including most recent employer / supervisor, should be submitted **before January 27<sup>th</sup> 2017 at 17:00 hrs GMT** via email [recruit.cordaid.ss@gmail.com](mailto:recruit.cordaid.ss@gmail.com) or you can hand deliver them to our office located behind the Equatoria/UAP Tower, just a few meters after the Strome Foundation.

Cordaid is an equal opportunities employer, and women are strongly encouraged to apply. *All applications submitted cannot be returned.* This position is only for South Sudanese citizen.

