



SO. H.S.
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MINISTRY OF LABOUR, PUBLIC SERVICE
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HUMAN RESOURCE DEVELOPMENT

POST DESCRIPTION

Position title : Program Coordinator
Organization : Whitaker Peace & Development Initiative
Contract type : Consulting agreement
Duration : 6 months with extension based on satisfactory performance and availability of funds
Duty station : Juba and regular travels to Amadi, Maridi, and Gbudue States (Former Western Equatoria State)
Deadline for application: 15 December 2016
Report to work : as soon as possible

Background:

The Youth Peacemaker Network (YPN) in the former Western Equatoria State now comprising of Amadi, Maridi and Gbudue states is undertaken by the Whitaker Peace & Development Initiative (WPDI), in partnership with UNESCO, Zain and Ericsson, to empower young people as leaders of peace and development in their communities through a unique mix of peacebuilding, conflict resolution, mediation, life skills, ICT training, vocational training, and youth-led community projects as well as programs promoting peace through the arts and sports.

WPDI is an international nonprofit organization founded by UNESCO Special Envoy for Peace and Reconciliation, Forest Whitaker, with the mission of helping societies affected by destructive conflicts and gang violence transform into safer and more-productive communities. Since its inception in 2012, WPDI has created and managed peacebuilding programs in Uganda, Mexico, South Sudan, the United States, and South Africa. WPDI collaborates with a range of local and international, public and private partners to support its mission.

The YPN in the former Western Equatoria State will provide education and training for youth in peacebuilding, conflict resolution, and life-skills coaching as well as ICT and vocational skills. Additionally, the program will empower local communities through a series of peacebuilding activities including community projects, the establishment of Community Learning Centers, film screenings, and infrastructure building. The pilot phase of the programme was launched in the former Eastern Equatoria State in 2014.

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The role of the program coordinator will be to coordinate the expansion of the YPN program in Amadi, Maridi and Gbudue States.

Main Responsibilities:

Under the overall authority and direct supervision of the Founder and CEO of the Whitaker Peace & Development Initiative and the Program Manager of the Foundation in South Sudan, the incumbent will coordinate the expansion of the Youth Peacemaker Network program to Western Equatoria.

The Program Coordinator will be required to work out of the Foundation's office in Juba or such other location as the Foundation may request from time to time. In order to effectively perform his/her duties, the Program Coordinator will be required to travel domestically for business purposes notably in Western Equatoria.

Major Activities:

- (a) Coordinating the launch and implementation of the Youth Peacemaker Network program in Western Equatoria;
- (b) Undertaking a detailed analysis and assessment of the deployment of the Youth Peacemaker Network program in Western Equatoria;
- (c) Liaising with local and Governmental authorities for the deployment of the YPN program in Western Equatoria;
- (d) Identifying youth-focused non-governmental organizations that operate in Western Equatoria, with the goal of establishing a data baseline for purposes of collaboration and partnerships for the expansion of the YPN program;
- (e) Collecting youth-related statistics in all districts and sub-counties of Western Equatoria, as needed, so as to provide demographic and social evidence for the work on the YPN project;
- (f) Collecting and carrying out youth data analysis based on statistical data from national, state, and county levels to analyze them into categories to determine which levels needs intervention, how and where;
- (g) Translating the YPN project document into "Logical frame" for easy implementation, monitoring, and evaluation, and developing project indicators for each project outcome to measure change and success;
- (h) Developing criteria for selection of youth participants in the YPN Training of Trainers (TOT) that reflect the diversity of Western Equatoria, as well as a transparent selection process;
- (i) Contributing and assisting, as needed, in the delivery of youth Trainings/TOT including coordinating logistics and preparations and engaging in presentations and/or role-playing activities regarding topics related to peacebuilding;
- (j) Contributing to the design of peacebuilding curricula for TOT trainings;

- (k) Assisting the WPDI Program Manager in the drafting of reports related to the implementation of the YPN program, including workshop, assessment, and community action plan reports;
- (l) Supporting the TOTs for Western Equatoria in the design, drafting, and implementation of their Community Projects and related budgets;
- (m) Supporting the ToTs in their peace work and training plans at the payam level and preparing a calendar of activities for the roll-out at the payam level
- (n) Assisting with the selection and recruitment of payam youths who will be trained by the ToTs;
- (o) Collecting data and testimonies on the impact of the YPN project including the establishment of Community Learning Centers at the county level for the evaluation reports of the program;
- (p) Other tasks as identified by Program Manager in Uganda and WPDI HQ.

Education: Advanced university degree in peace studies, economics, finance, business, development, international affairs, political science or related areas covered by the work of the organization

Language: Excellent written and spoken English.

Experience: At least 3 to 5 years of progressively responsible relevant experience with preferably professional and field-based experience in Western Equatoria in project management, peacebuilding, education, project implementation and youth empowerment or a related field in Western Equatoria; keen interest in working with youth leaders; proven ability to work efficiently, under pressure, and in multicultural environment. Recognized experience in leadership and proven ability in driving economic managing programs and activities, relations with high-ranking officials, with adequate knowledge and attention to political sensitivity. Experience in Monitoring and Evaluation Planning.

Competencies: Proven research and analytical skills; good computer skills in all aspects of MS Office and including web content management and data base software; ability to work independently on delegated tasks; excellent organizational, interpersonal, and communication skills for effective reporting on programmatic and financial activities.

Apply To: Interested applicants, who hold South Sudan citizenship, are invited to submit a cover letter (in English and referencing the Job Announcement) accompanied by a full resume stating details of educational qualifications and working experience, home and office telephone numbers, and a writing sample in English **by email** as below:

E-mail: applications@wpdi.org

Only short-listed candidates will be contacted.



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