



South Sudan  
Approved  
Inspector  
04 AUG 2017  
4/8/2017

Communication for Peace in Diversity.

## ONE (1) RADIO DRAMA PRODUCER.

### Background

AMMALNA is a South Sudanese national organization registered by Relief and Rehabilitation Commission (RRC).

AMMALNA is committed to promote a culture of peace and reconciliation in communities by supporting inclusive dialogue, drama, street theatre, outreach activities, radio, art, music, culture and capacity-building. It is dedicated to building communities of peace using gender and rights-based approaches.

Ammalna in partnership with Norwegian People's Aid (NPA) is implementing a peacebuilding project targeting youth to be advocates of peace and reconciliation in South Sudan. We are therefore looking for a talented and well experienced Consultant to lead the design workshop, scripting and production processes.

POSITION	Radio Drama Producer
DEPARTMENT	Radio Drama Production
REPORTS TO	Project Manager
EXPECTED START DATE	As soon as Possible

### I. Purpose of the position

The producer will be responsible for scripting and production of 10 scripts in English and Arabic.

In relation to this core responsibility the Producer must:

### II. Tasks and responsibilities

- 1) **Recording the episodes, and managing the production team, will include, but is not limited to:**
  - a. Being present in the studio during the recordings of all episodes.
  - b. Planning timing in advance and keeping strictly to schedule, including ensuring the actors are scheduled appropriately
  - c. Managing the recordings of the radio dramas
  - d. Reviewing the scripts to check for potential technical problems
  - e. Actor coordination before and during recording
  - f. Performing related duties as assigned
- 2) **Managing the audio editing of English and Arabic episodes will include, but not limited to:**
  - a. Ensuring that all deadlines are met

- b. Ensuring that the quality of the mixing is of a high standard
- c. Ensuring that the episodes in their entirety are of a high standard and convey the messaging intended
- d. Working with the Producer consultant and Management to integrate comments and edits.
- e. Finalising the episodes and submitting them on deadline
- f. Performing related duties as assigned

### Scriptwriter

- 3) The producer is responsible for assisting in the creative writing process and the script development process for a 10 episode peacebuilding radio drama. This includes the writing of radio drama scripts on the basis of original, creative inputs, imagination, and research, structured advice from partners and peers.

### NON-SPECIFIC RESPONSIBILITY

Perform any other assignments reasonably associated with but not listed in this Job Description as and when assigned by the supervisor, or the ED.

### III. Competencies

#### Required skills & Qualifications

- Minimum 3-5 year of practical experience in script writing and radio drama production.
- Degree or diploma in drama.
- Creative and has excellent writing skills.
- Computer literate with a comprehensive knowledge of MS Excel word
- Ability to work under pressure often to strict deadlines.
- High energy and flexibility to changing circumstances.
- Must be a South Sudanese.

### IV. Application Process

- Interested Candidates are requested to submit their Applications, Updated CVs and scan copy of their nationality ID electronically to: **info@ammalna.org** not later than **25<sup>th</sup> August 2017**; or to Address: Plot 152, Block 3K South, 2nd class, Hai Tongping Residential Area, Juba, Republic of South Sudan.
- The position is open only to South Sudanese nationals.
- Only shortlisted candidates will be contacted and applications submitted will not be returned.
- **WE DON'T ACCEPT HARD COPIES**

**Note: A detailed job description will be provided to the selected candidates**

