



VACANCY ANNOUNCEMENT

Vacancy Title: Monitoring & Evaluation Officer

Location: South Sudan Juba,

Number of Posts: 1

Reports to: **M&E Manager**

Start date: As soon as possible

MONTROSE is an international development project management and consultancy company providing support to clients operating in the developing world. Specialized in the sectors of health, education, rural livelihoods and private sector development, our clients include bilateral and multilateral development agencies, the private sector, Non-Governmental Organizations and other development stakeholders.

Background to the Health Pooled Fund Project

The Health Pooled Fund (HPF) is a three-and-a-half-year project, currently supported by the British Government's Department for International Development (DFID), the governments of Australia and Canada, the European Union and the Swedish International Development and Cooperation Agency (SIDA). HPF supports services in eight of South Sudan's 10 states: Eastern Equatoria, Northern Bahr el Ghazal, Western Bahr el Ghazal, Warrap, Unity, Lakes and recently, Central Equatoria and Western Equatoria.

The key objectives of the HPF are:

1. To improve access, use, and quality of Primary Health Care (PHC) services and Emergency Obstetric and Newborn Care (EmONC) services.
2. To increase accountability and effectiveness by working with community mechanisms for improving health and health education.
3. To support strengthening of key stewardship functions of the Ministry of Health (MoH) including: planning, management, coordination, supervision and monitoring at all levels, in accordance with MoH guidelines and tools.

In October 2012, DFID awarded the contract to act as Fund Manager for HPF to a consortium of organizations led by Crown Agents. South Sudan Health Pooled Fund is an initiative funded by DFID which will support health service delivery and contribute towards the achievement of the National Health Sector Development Plan objectives across 6 of South Sudan's 10 states. A consortium led by Crown Agents and including Montrose is responsible for managing and implementing this project.

Purpose

Montrose are seeking to recruit a South Sudanese national to act as a **Monitoring & Evaluation (M&E) Officer** in support of HPF. The position will be based in Juba, South Sudan, but entail regular travel in the 8 states supported by the HPF. The role will support the regular collation, validation and analysis of project data from a variety of sources, including programmatic monitoring against project targets. The appointee will participate in regular supervision visits at state, county, health facility and community levels, to verify reports submitted by project service providers and provide technical support around challenges identified. The project will seek to work, where possible, with data routinely collected through Ministry of Health (MOH) systems, hence experience of MOH monitoring systems (HMIS AND DHIS) would be an advantage. Due to the technical nature of this position, the M&E Officer requires a clinical background and experience of working in the South Sudan health sector.

Roles and Responsibilities of the M&E Officer:

- Support development and implementation of the M&E framework and plan,
- Proactively manage and monitor service provider contracts through technical review of monthly and quarterly reports and provision of feedback to service providers,
- Support internal data management, dashboard maintenance and ensure data integrity
- Follow up implementing partners to ensure increased compliance (accurate, complete and timely reporting)
- Regularly report on provision of feedback to service performance (in consultation with HPF core team) and update the project information system,
- Input into the development of draft reports required by the core team
- Regularly attend technical meetings, and meetings with project stakeholders as required
- Liaise regularly with project state coordinators regarding M&E processes and the performance of service providers,
- Analyse inputs provided by service providers through the DHIS database on a regular basis,
- Perform field monitoring visits in accordance with the monitoring plan, and provide technical support as identified through field monitoring,
- Identify best practices and lesson learnt during monitoring visits and ensure these are shared
- Willingness to perform other duties as required

Personal Specification

- The M&E Officer will be a South Sudanese National
- Clinical background e.g. Medical degree or equivalent
- Experience of working in the South Sudanese health sector
- Experience conducting M&E of health programmes
- Experience of MOH monitoring systems (HMIS AND DHIS) an advantage
- Proven ability to work both individually and as part of a team
- Good organizational and interpersonal skills

Application package should include the following

- Covering letter
- CV-including day telephone and functional email address
- Photocopies of relevant documents, particularly qualifications held
- Nationality Certificate

Please apply online on <http://www.nftconsult.com/v2/> or e-mail these documents to Montrose and NFT charlotte@montroseint.com and copy in roland.kusiima@nftconsult.com.

The closing date for applications is **10th April 2017** only short-listed candidates will be contacted.

This is a National Position Open to South Sudanese Nationals Only