

INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT
Vacancy No: JBA-2017/27/1/1

Approved
RRC - Juba
Cheng Juba
 10 FEB 2017
 OFFICE OF REGISTRAR GENERAL
 PUBLIC OF SOUTH SUDAN
 30 JAN 2017
 DDG
 H3

Who we are?

The Danish Refugee Council (DRC) is a private, independent, humanitarian organization founded in 1956 currently working on all aspects of the refugee cause in more than twenty five countries throughout the world. The aim of DRC is to protect refugees and internally displaced persons (IDPs) against persecution and to promote durable solutions to the problems of forced migration, on the basis of humanitarian principles and human rights. DRC works in accordance with the UN Conventions on Refugees and the Code of Conduct for the ICRC and NGOs in Disaster Relief.

The protection and assistance to conflict affected population is provided within a long-term, regional and rights-based approach in order to constitute a coherent and effective response to the challenges posed by today's conflicts. Assistance consists of relief and other humanitarian aid, rehabilitation, support to return and repatriation as well as promotion of long-term solutions to displacement and its causes. In addition, support and capacity building of local and national authorities and NGOs form an integral part of DRC's work.

Country and Project Background:

The Danish Refugee Council/Danish Demining Group (DRC-DDG) has been working in Sudan since 2004 and was subsequently present in South Sudan when it gained independence in 2011. DRC-DDG South Sudan programme's current focus is on supporting forcibly displaced and conflict-affected people, including refugees, internally displaced persons (IDPs) and returnees, to access their rights in a safe and secure environment. Currently DRC-DDG is operational in greater Equatoria, Unity and Upper Nile States. Currently the South Sudan Programme works in 5 field locations and expects to be a roughly \$30m+ programme in 2015, working in the sectors of Camp Coordination and Camp Management, Protection, Shelter/NFI, and Food Security and Livelihoods and Demining.

DRC-DDG Seeks to Recruit:-

Position Title:	Radio Operator
Report to:	DDG Operation Manager
Duty Station:	Juba
Contract Type	Fixed-term with possibility of extension depend on funding availability
Employment Start Date:	ASAP
Salary	According to DRC DDG Salary policy – non negotiable
Advertisement Closing Deadline	16/02/2017

28/02/2017 *Stamp*

Specific Duties

Under the direction of the Operations Manager the post holder will perform the following duties:

Operational

- Undertake radio reporting from the field to HQ and vice versa.
- Daily logging of all communication messages
- Maintain records of all field activities
- The communication link between field and HQ
- Make sure that the radio and other communication equipment are in good working condition
- Inform field stations of security updates
- Carry out any other reasonable task as directed by the Operations Manager



Minimum Qualifications and Experience

- South Sudanese National
- Proven knowledge of radio communication
- Proven organisational ability.
- Proven ability to work with MS Excel and MS Outlook
- Ability to work proactively and with initiative.
- Commitment to delegation of responsibility and a team approach.
- Good interpersonal and communication skills.
- Flexible, reliable and trustworthy.
- Fluent knowledge of English (verbal and written)
- Preferable – Previous experience in Mine Action

How to apply

Please send a covering letter outlining how your skills and experience meets the Person Specification along with your CV to Human Resources department through jobs.southsudan@drc-ssudan.org

OR

Submit your hard copy application to the Human Resource department to the attention of **HR Manager**, Juba office located along Addis Ababa Road, opposite NPA main office.

Title of the position/vacancy number **MUST** be clearly mark in the application and on envelop.

Further information

Please note, as this position is urgent, applicants may be shortlisted and interviewed prior to the closing date.

We appreciate your application however, only short listed candidates will be contacted for interview. If you have not been contacted within two weeks of the closing date we regret that your application has been unsuccessful. Please continue, however, to periodically review our website, South Sudan NGO Forum website <http://comms.southsudanngoforum.org/> for other suitable opportunities.