

Approved
Hga



Date: 16th April 2018

Re: Job Advertisement

Islamic Relief Worldwide (IRW) - South Sudan is currently recruiting for the position of a **Project Officer (Agronomist)**, who will be responsible for the implementation of the Livelihood and Food Security project in Warrap state and monitor the extent in which the project is meeting its objectives and to supervise junior technical staff and ensure project is implemented in line with requirements of the Donor and IRW South Sudan.

Islamic Relief promotes equality and meritocracy, and seeks individuals who agree with the IR values together with our policy standards on Anti-Bribery, Child Protection and Code of Conduct. We will carry out screening checks and will take out references on your behalf if you are selected.

If you are reliable, service minded, discreet, and dedicated and a highly motivated professional, with a strong commitment to IRW's values and beliefs, please apply by submitting your application and updated CV to irss.recruitment@islamic-relief.or.ke or drop at our offices Along Unity Rd. Hai cinema-Juba (next to ACTED) on or before **31st April 2018**.

TITLE: Project Officer- Agronomist

BASE LOCATION: Warrap, South Sudan

REPORTING TO: Food Security & livelihoods (FSL)
Manager

LINE MANAGEMENT RESPONSIBILITIES: Project
Assistant, community structures

Islamic Relief Worldwide is an independent humanitarian and development organisation. Founded in 1984 (UK Charity Registration Number: 328158), with headquarters based in Birmingham, UK, we have a presence in 44 countries. Inspired by Islamic values, we support the world's most vulnerable people in the fight against poverty and suffering. We do this regardless of race, political affiliation, gender or belief.

IRW South Sudan was present in South Sudan since 2003 registered under the Ministry of Humanitarian Affairs and Disaster Management. IRW South Sudan has more than 14 years' experience responding to conflict and drought crises in several states in South Sudan. Today, IR has expanded its programme operational areas and is fully operational in Juba (country office) with three field offices in Narus (Eastern Equatoria), Warrap (Warrap state), Wau (WBEG state) and a satellite office in Yei (Central Equatoria) implementing emergency, recovery and resilience Programmes.

JOB PURPOSE:

To implement the Livelihood and Food Security-Resilience building project and monitor the extent in which the project is meeting its objectives and to supervise junior technical staff and ensure project is implemented in line with requirements of the Donor and IRW.

Structure Country Office

KEY WORKING RELATIONSHIPS

- Has regular contact with all staff in the Field Office. Close contact with the Field Coordinator and FSL Manager and other programme staff in Warrap.

SCOPE AND AUTHORITY

Scope of the Role:

The Project Officer (Agronomist) will provide technical leadership in the implementation of agriculture inputs project, including irrigation for dry season farming. Lead in the implementation of capacity building of community in basic agronomic and animal husbandry practices. Plan and implement training of CAEVs and CAHWs to ensure adherence to standards and quality. Work with the Food security and Livelihood Manager to ensure timely delivery of agriculture activities according to the donor contract and agriculture seasons.

Responsibility for Resources:N/a.

KEY ACCOUNTABILITIES

The job holder is accountable for fulfilling his or her roles and responsibilities in line with Islamic values and principles of fairness, humanity, honesty, respect and fair treatment of his/her colleagues and staff.

Key Accountability 1: Implementation of programme

- To devise and implement market assessment, formulation of baseline and lead in studies on socio-economic impact for the project as well as capacity building of associations and communities
- Work closely with the project team and support staff to ensure all inputs / supply request related to the project activity are done timely and according to procedures
- Monitor budget / expenditure and report variances to the project manager in a timely manner for proper planning and adjustment.
- Provide guidance, technical and administrative support on activity implementation procedures.
- Support, train, and advise the Community structures whose roles are to help in a day-to-day implementation and monitoring of the project.
- Guide and train beneficiaries directly and through facilitators on selected food security and livelihood enterprises e.g. proper agronomic practices to improve crop yields and productivity.
- Documents clearly on a timely manner all Progress, Challenges and Learning for future implementation of similar project and accountability.
- To coordinate with relevant government departments, other agencies, advise and make necessary recommendations to the FSL Manager and the project team.
- To represent IRW in meetings with government or other NGOs whenever requested including attending local cluster meetings
- To continue with the work of capacity building to the community structures.
- To take on any roles assigned by the project manager.

Key Accountability 2: Supervise Junior Project Staff

- Technical supervision in area of expertise to junior project staff, this may include Project Assistants and Project Technicians.
- Ensure work plans in line with current Project requirements.
- Coordinating the work of volunteers, community mobilisers and Promoters at the community level.

Key Accountability 3: Capacity Building

- Training and capacity building of community volunteers, beneficiaries and other staff
- Leading workshops and training for communities in support of Programme objectives.
- Training of CAEVs and CAHWs to ensure adherence to standards and quality

Key Accountability 4: Monitoring, Evaluation and Reporting

- In collaboration with MEAL Officer, to monitor the impact of our work on the people. The project officer will monitor and report on output indicators of all aspect of our work and agree on strategy within the programme for monitoring.
- To prepare monthly situation reports and other project progress reports as required by the project manager and the donor.
- To contribute in preparing final report for donors and prepare operational report for IRW.
- Report on project activities regularly in line with requirements.
- Escalating issues as they arise to line manager on monitoring and progress.


PERSON SPECIFICATION

The post holder will be a qualified South Sudanese, preferably from Warrap State, with the following essential attributes:

SKILLS AND COMPETENCE

- Education - University degree preferably in Agriculture, Agricultural economics or Community development,
- Minimum of four years in relief and /or development work with INGOs preferably in food security projects.
- Familiarity with the Sustainable Development Goals, Sphere Standards, Do no harm policy, Red-Cross/Red-crescent Code of Conduct, Humanitarian Accountability Programme etc.
- Ability to work as part of the team.
- Strong analytical and conceptual skills.
- Strong commitment to social justice, promoting gender awareness and equality.
- Knowledge and understanding of South Sudan context, especially the economic, social and political situation.
- Good communicator in English, both written and oral as well as a good listener.
- Good community participation skills - PRA and other methodologies.
- Strong project cycle skills: assessment, design, implementation, monitoring, evaluation, and strategic planning skills.
- Proven computer competence.
- Ability to work effectively in a culturally diverse organization.
- Ability and willingness to travel away from home and stay in the field for long periods

Note: This job description is not incorporated in the employment contract. It is intended as a guide and should not be viewed as an inflexible specification as it may be varied from time to time in the light of strategic developments and following discussion with the post holder.

Signed by:  (Direct Line Manager)

Signed by:  (Head Of Mission)

