



# ICRC

International Committee of the Red Cross  
ICRC Compound, Ministries Road, Amarat Juba, South Sudan

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## **JOB OPENING** **COOPERATION FIELD OFFICER** **Based in Bor**

The International Committee of the Red Cross (ICRC), an impartial, neutral and independent organisation striving to protect and assist the victims of war and internal violence, has been working in South Sudan since 1986. The ICRC is looking for an enthusiastic and motivated person for the above position.

### **Main Duties and Responsibilities:**

- Keeps regular contact, meeting and relationship with the SSRC staff and volunteers while respecting their channel of communication.
- In collaboration with the HoSD carries out regular field trips to the SSRC branches and is fully aware of their activities, ongoing project proposals, needs and challenges.
- Closely collaborates with CoopNS/JUB on the financial transfer of program support funds to SSRC, and assist in the following up of the narrative / finance reporting.
- Develops a monitoring plan of the Cooperation activities and carries out joint monitoring of activities together with SSRC counterparts and provide timely feedback and follow ups.
- Compiles and updates information, prepares reports on Cooperation-related issues, contributes to required operation reports of the Sub Delegation.
- Proposes creative projects that are in the interest of the SD and SSRC to the HoSD.

### **Minimum required knowledge & experience:**

- 'A' Level (Higher/Advanced Higher Grade exam) or equivalent. Some college coursework completed or an Associate Degree is an asset.
- Additional vocational training in a humanitarian area, socio-economic development, humanitarian law, human rights or equivalent field.
- 3-5 years of experience in a humanitarian area, socio-economic development, humanitarian law, human rights or similar position.
- Conversational in English and Arabic. Knowledge of local languages spoken in BRX AoR is an asset.
- Intermediate level in computer skills.
- Skilled in the following competencies: Representing the ICRC; Adapting & Learning; Communication (ability to express and exchange views and ideas); Analysis & Synthesis.
- Good knowledge of ICRC mandate, IHL, and of other humanitarian topics.
- Good knowledge of geographically assigned environment.
- Readiness to spend 50-75% of the time in the field.

Interested candidates should submit their application clearly marked "**Cooperation Field Officer**" (including C.V. written in English) and copies of certificates at latest [Monday, 6<sup>th</sup> February 2017](#) to the **HR Manager**

**either:** At the ICRC reception in **Juba, Wau, Bor, and Rumbek**  
**or** By email to: [jub\\_recruitment\\_services@icrc.org](mailto:jub_recruitment_services@icrc.org)

**Only short-listed candidates will be contacted. Application files not retained will not be returned.**