



## ADVERTISEMENT

### BACKGROUND:

Mercy Corps has been operational in South Sudan since 2005 and is currently engaged in humanitarian responses. The emergency response program in Unity State provides life-saving support to IDPs and host communities affected by the current fighting. Mercy Corps is well represented in the northern states of South Sudan with field offices in each of these states/areas with its country office in the capital of Juba. In Unity State Mercy Corps has been running different programs from three field offices: Rubkona, Panyijiar and Koch counties. In the three counties WASH is one of the major components of the interventions funded by USAID/OFDA, UNICEF and SSHF. Mercy Corps has strong operational presence in Unity state where the humanitarian needs are vast.

### EiE Project Manager (1 Position Panyijiar (Nyal/Ganyiel, South Sudan)

#### GENERAL POSITION SUMMARY:

Project Manager is responsible for providing technical support and supervision to all EiE program staff in Panyijiar County (Nyal and Ganyiel) ensuring that program targets are achieved timely in accordance with Mercy Corps quality assurance and accountability principles. Specifically, the Project Manager will contribute towards the achievement of the program objectives through providing leadership to the project team. The Project Manager will also be responsible for fostering and maintaining productive good relationships with education stakeholders in the County.

#### ESSENTIAL JOB FUNCTIONS:

1. Lead the process of developing and implementing project activity plans and ensure timely delivery of project outcomes in an inclusive manner.
2. Organize and facilitate meetings with project stakeholders including the community according to principles of inclusion and accountability.
3. Represent Mercy Corps in Education coordination forums including cluster and working groups at field level.
4. Facilitate training sessions for PTAs, youth, community groups and other project stakeholders
5. Carry out field assessments (baseline surveys, midline, end-line, gender assessments monitoring activities).
6. Coordinate with other program teams (WASH, FSL, Child Protection) for integrated programming
7. Write quality and timely periodic (weekly, monthly, quarterly) project reports.



8. Assist the program manager with preparation of periodic program reports for both internal and external audiences.
9. Assist with identifying new opportunities in the education sector and contribute to program design processes through written input to concepts notes and proposals
10. Ensure systematic tracking of project indicators and collaborate with the Monitoring and Evaluation team for accurate and timely flow of information from the field for entry in the project database
11. Ensure project files are maintained professionally as per Mercy Corps minimum program management standards
12. Participate in Mercy Corps organized monitoring processes including weekly meetings, quarterly program review, annual program meetings
13. Conduct himself/herself both professionally and personally in such a manner as to bring credit to Mercy Corps and to not jeopardize its humanitarian mission.
14. Carry out other duties as assigned.

***Do This***

**SUPERVISORY RESPONSIBILITY:**

Senior Education Project Officers;

**REPORTS DIRECTLY TO:**

EiE Program Manager

**WORKS DIRECTLY WITH:**

Mercy Corps Finance, Administration and Operations Staff;  
Head of Office and other program team members

**KNOWLEDGE AND EXPERIENCE:**

1. At least a Bachelor's Degree or equivalent from a recognized University in Education, Social Sciences, Community Development or related discipline
2. A minimum of four (4) years experience working in the field of Education in South Sudan
3. At least two (2) years' experience in project management including administering project budgets
4. Demonstrable ability to coordinate and implement project activities
5. Ability to work independently and with teams
6. Highly proficient in computer applications including Word, Excel, Internet, Outlook, Skype, Access, etc
7. Strong verbal and written communication skills; ability to write clear and concise reports
8. Fluency (written and oral) in English and the local language is a required





9. Appreciation of child safeguarding and child protection principles as well as peace building processes is a distinct advantage
10. Some experience in working with NGOs is highly desirable
11. Driving license and ability to ride a motorbike is an added advantage.

**SUCCESS FACTORS:**

The successful Project Manager should be results oriented, demonstrates sensitivity to and have commitment to positively contribute to education and youth development in South Sudan, be well organized with ability to multi-task, and work effectively under tight deadlines. S/he will demonstrate strong communication and have good presentation and facilitation skills; should be able to work quickly and accurately with computers. The incumbent will take initiative and have good inter-personal skills with ability to work in diverse teams. S/he will continually strive to make the program better, develop self and contribute to Mercy Corps' learning objectives.

**Apply to: Mercy Corps Office PANYIJAR**

All applications will include CV, salary requirements, references, and all relevant official documents, and should be submitted in person.

**DEADLINE for APPLICATION: April 26th, 2019 – 4pm.**

Mercy Corps is an equal opportunity employer and gives consideration for employment to qualified applicants without regard to race, color, religion, sex, national origin, or disability. Qualified female candidates are, however, encouraged to apply and will be given preference in order to promote gender, diversity and inclusion.

Shortlisted candidate will be call for an interview on a later date.

