psi

South Sudan

Healthy lives. Measurable results.

Hai Tong ping
Juba, South Sudan
www.psi.org

Position: ICT Manager
Location: Juba
Reports to: Business Operations Technical Advisor
Closing Date: 31st-August 2017

PSI South Sudan supports the Ministry of Health efforts to increase access to effective malaria prevention and treatment interventions, and works to scale up proven interventions and sustain coverage over time, and include: delivery of long-lasting insecticide treated nets (LLINs), artemisinin-based combination therapies (ACTs), and rapid diagnostic tests (RDTs), interventions in Point of Use water systems, strategic behavior change communications, and applied operational research. PSI uses multiple channels to deliver these interventions, including the public and private sectors and through community case management strategies. For more information, please visit: www.psi.org

Job Summary:
PSI is looking for an ICT manager to be responsible and accountable for the smooth running of our computer systems within the limits of requirements, specifications, costs and timelines. You will supervise the implementation and maintenance of our organization's computing needs. The successful candidate will have improved skills, a proven professional experience and a detailed knowledge of industry's best practice processes.

Responsibilities:

- Ensures the IT system in PSI is functioning smoothly and effectively in full compliance with PSI's as well standards; arranges and maintains good IT equipment in head offices, field offices and NMCP.
- Manage information technology and computer systems
- Plan, organize, control and evaluate IT and electronic data operations;
- Manage IT staff by recruiting, training and coaching employees, communicating job expectations and appraising their performance;
- Design, develop, implement, coordinate and revise systems, policies and procedures;
- Ensure security of data, network access and backup systems;
- Act in alignment with user needs and system functionality to contribute to organizational policy;
- Identify problematic areas and implement strategic solutions in time;
- Audit systems and assess their outcomes;
- Preserve assets, information security and control structures;

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Date:

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- Handle annual budget and ensure cost effectiveness for IT equipment and accessories;
- Mailing list handling is monitored properly; deactivation and activation of IT accounts are done in time.
- Keeping and update of IT assets log and assignation of equipment and accessories within the staff.
- Any other duties as assigned.

Qualifications:
- Willing to work and live in Juba, South Sudan;
- This position is open to qualified South Sudanese Nationals;
- Proven working experience as an ICT manager or relevant experience of at least 3 years.
- Excellent knowledge of technical management, information analysis and of computer hardware/software systems;
- Expertise in data center management and data governance;
- Hands-on experience with computer networks, network administration and network installation;
- Experience staff managing and capacity building;
- English Proficiency.
- A university degree/ Bachelor's degree from a recognized University in Computer Science, Computer Information Systems, MIS or similar field.

Technical Skills:
- Window servers, Windows clients and Mail Exchange.
- Networking technology, Cisco products knowledge.
- Network administration skills.
- Hardware and MS applications.
- Share Point and SQL.

Interested candidates may apply via e-mail: jobs@psi-southsudan.org or you can drop hard copy of their CV, cover letter and list of referees to Reception's Desk at PSI South Sudan Juba Office reception.

PSI is an Equal Opportunity Employer, and encourages applications from qualified individuals regardless of race, religion, national origin, sexual orientation, or disability. Female candidates are encouraged to apply.

Date:
11.8.2017

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RELIEF & REHABILITATION COMMISSION
OFFICE OF
REGISTRAR GENERAL
REPUBLIC OF SOUTH SUDAN