

## VACANCY ANNOUNCEMENT

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| <b>Job Title</b>                  | Medical Doctor   |
| <b>Location</b>                   | Pamir  |
| <b>Supervisor</b>                 | Health/Nutrition manager                                   |
| <b>Department</b>                 | HEAL   |
| <b>Funding Source</b>             | UNHCR  |
| <b>Opening &amp; Closing date</b> | 10 <sup>th</sup> August 2018 -29 <sup>th</sup> August 2018 |

### Job Purpose/Objective

Working under the guidance and supervision of the Health/Nutrition Manager the medical officer will specifically be responsible for:

### Key Responsibilities

#### Programming

- Overall responsible for the daily clinical care of patients attending Hope Health center- Pamir.
- In coordination with clinical officers, ward in charges, nutrition program staff and the Manager, formulate health facility goals, objectives and intervention strategies.
- Ensure high quality of patient care by conducting regular quality of care assessments of the clinic and implementing recommendations thereof.
- Report notifiable diseases immediately. Evaluation of services through monitoring morbidity and mortality rates through monthly statistical reports.
- Identifying and coordinating referral of patients to secondary and tertiary facilities in liaison with the Health and Nutrition Manager.(HNM)
- Conduct and supervise the daily morning ward rounds in the RH clinic.
- Participate in the Hospital 24 Hr Call system.
- Prepare weekly work/activity plans for him/herself for review by the HNM.
- Ensure a participatory and inclusive atmosphere by fostering good relations with all stakeholders including the clinic staff and members of the refugee community.
- Ensure high quality programming at the clinic with mainstreaming of the principles of protection (safe programming), disaster risk reduction and environmental awareness activities.
- Participate in camp health surveys and campaigns e.g. Nutrition, Immunization as may be required.
- Attend all staff meeting and Quality of Care Committee.
- Develop clinical protocols and procedures in line with current WHO/MOH and for OJT and theory sessions i.e. during CME's, round and clinics.

### Human Resource Management

- Monitoring and supervision of the medical and nutrition staff under your supervision; both national and refugee to ensure that work is done properly and efficiently.
- Routinely monitor staff performance according to their job description and set objectives.
- Evaluation and appraisal of staff through the IRC Performance Management

- Develop ongoing education programs for health staff as well as identifying their training needs.
- Review personnel issues and concerns of medical staff and assist with determining and implementing solutions. Consult the HM when need arises

#### **Operations.**

- Monitor and ensure the proper usage of program supplies.
- Participate in annual program planning process and budget implementation. Recommend budget revisions to focus on priority areas and assist with rising of fresh bulk supplies orders every trimester.

#### **Communication and Reporting**

- Monitor closely morbidity and mortality trends together with all the other health indicators.
- Participate in and ensure that weekly hospital departmental meetings, quality of care committee meetings and monthly staff meetings are held in the facility.
- Ensure adequate flow of information for all supervisees with constant feedback as may be required.
- Carry out other relevant or requested duties as may be required.

#### **Key Result Areas:**

1. Ability to provide technical guidance and leadership to the rest of the clinical team at the hospital.
2. Ensure timely and quality health and nutrition care services to refugees.
3. Overall responsible for the daily clinical assessment and prescription of treatment for all patients attending the main camp hospital.

#### **Required Qualifications:**

1. Bachelor's degree in Medicine and Surgery from a recognized University.
2. Medical doctor registered with south Sudanese medical council/other recognized medical council.
3. More than three years experience in working a busy hospital setting.
4. Experience of working with refugee and IDPs an asset.
5. Fluency in Arabic language a must.

#### **Required Experience & Competencies:**

1. Excellent clinical and surgical skills.
2. Good communication skills.
3. Computer literate
4. Good team player
5. Ability to work in hardship areas
6. Experience working with a non-profit humanitarian organization

The position is for: South Sudanese Nationals With All National DOCUMENTS. Interested candidates should submit a copy of their CV and a cover letter.

**How to apply:** E-mail CV to [SS-HR@Rescue.org](mailto:SS-HR@Rescue.org) or deliver by hand to: IRC Human Resources Manager, Goshen House – Juba South Sudan or IRC field Office- Ajoung Thok-Rweng state; Human Resources

**Closing date of application is due by Wednesday 5:30 PM, 29<sup>th</sup> August 2018**

**NOTE:** Only shortlisted candidates will be contacted. The IRC is an Equal Opportunity Employer. The IRC therefore, considers all applicants on the basis of merit.

