



SO-H-3
Approved
MINISTRY OF PUBLIC HEALTH
9/2/2018
Inspector *[Signature]*

JOB ADVERTISEMENT

Title : **Public Health Officer**
Location : **Bor**
Department : **Program**
Report to : **WASH and Nutrition Coordinator or Designee**
Supervisory : **None**

Catholic Relief Services is a global non-governmental Christian humanitarian and development organization with a special focus serving the needs of disadvantaged populations to ensure that the dignity of the human person is maintained regardless of race, religion, gender or color.

Catholic Relief Service (CRS) South Sudan program is implementing the **Resilience Food Security Program (RFSP)** in Bor, Uror (Yuai), Pibor, Duk (Padiet, Poktap, Payuel and Pajut), and Twic East.

PURPOSE OF THE POSITIONS

As a member of the RFSP WASH project team, you will monitor and report on all project activities in support of Catholic Relief Services' (CRS) work serving the poor and vulnerable. Your thorough and service-oriented approach will ensure that the project consistently applies best practices and constantly works towards improving the impact of its benefits to those we serve.

Job Responsibilities:

- Organize and lead the implementation of all public health activities as outlined in the detailed implementation plan in line with CRS program quality principles and standards, donor requirements, and good practices.
- Develop and implement effective Public health and school WASH work plans and budgets that allow for timely implementation of hygiene and sanitation promotion activities.
- Work along with HHPs, WUCs, and school WASH clubs and payam authorities/leaders in the processes of selecting, designing, implementing and monitoring the WASH activities, assuring community participation in respective payams.
- Plan and coordinate hygiene activities in a phased and prioritized manner in coordination with the WASH and nutrition group members and Government departments at the payam and county levels.
- Play key facilitation role in organizing and performing regular hygiene promotion activities in school through child to child activities (drama, role play, poem, songs, drawing competition, sanitation activities etc.)
- Take lead in mainstreaming Menstrual Hygiene Management(MHM) into WASH and other programs
- Ensure project documentation for assigned activities is complete with all required documents and is filed per agency and donor requirements. Assist with preparation of trends analysis reports and documentation of case studies and promising practices

Personal Skills



- Observation, active listening and analysis skills with ability to make sound judgment
- Good relationship management skills and the ability to work closely with local partners and community members
- Attention to details, accuracy and timeliness in executing assigned responsibilities
- Proactive, results-oriented and service-oriented

Required/Desired Foreign Language: English speaking and writing

Travel Required (80% of travel to field location)

Key Working Relationships:

Supervisory: None

Internal: RFSP Field office WASH officer and WASH and nutrition community mobilizers

External: School WASH clubs, WASH and nutrition community volunteers, water user committees and ecological sanitation marketing groups.

Agency-wide Competencies (for all CRS Staff):

These are rooted in the mission, values, and guiding principles of CRS and used by each staff member to fulfill his or her responsibilities and achieve the desired results.

- Trusting Relationships
- Professional Growth
- Partnership
- Accountability

QUALIFICATIONS:

Education and Experience

WOMEN ARE HIGHLY ENCOURAGED TO APPLY FOR THIS POSITION

- High School diploma required. Bachelor's degree preferred.
- Minimum of 2 to 3 years of work experience in project support. Experience in the field of WASH or public health and for an would be a plus, related field.
- Additional education may substitute for some experience.
- Knowledge of public health and other relevant areas (e.g. health promotion, community development, education, community water supply and sanitation).
- Good understanding of the health and hygiene risks of poor rural communities and appropriate ways of tackling them.
- Knowledge of participatory approaches for engaging communities e.g. CLTS, CHAST, PHAST etc.
- Knowledge and experience in implementing menstrual management and Hygiene and sanitation promotion
- Good communication skills and ability to work well in a team. Ability to ensure that health messages are clearly presented to communities in a manner appropriate to the local culture.
- Flexibility and ability to work as member of a multi-cultural team;
- Proven ability to train and mentor staff



- Capacity and willingness to travel to and work in all seven counties where the RFSP is implemented;
- Experience monitoring projects and collecting relevant data preferred.
- Experience using MS Windows and MS Office packages (Excel, Word, PowerPoint).

Non-refundable application letters and CVs together with the names of three professional referees, should reach the undersigned not later than **Friday March 02, 2018**. Only short-listed candidates will be contacted.

Human Resources Manager (Deng.John@crs.org)

Catholic Relief Services –

South Sudan program, Bor Office (or drop at the CRS Juba Office)

Or

Deputy Human Resources Manager (Peter.Awan@crs.org)

Catholic Relief Services- Jonglei State

Bor Office

CRS South Sudan Program is an equal-opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

