

CALL FOR QUOTATION

Background

Action Africa Help International (AAH-I) is a nongovernmental Organization and nonprofit making operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stakeholders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building.

The organization is calling for quotations from competent and reputable suppliers for supply of various items as per the table below:

1	Supply of assorted construction materials
2	Supply of Lubricants

Interested suppliers can pick lists of items from **AAH-I/UNHCR Logistic Base Juba South Sudan**.

REQUIREMENTS

Price and Currency: The prices shall be in **United States Dollars (USD)**.

Submission of Quotes

The quotations shall be submitted in **Hard copies in sealed envelopes**, and there shall be no submission of quotes in soft copies for local suppliers. The international suppliers should forward their quotes through the following email address: procurement.southsudan@actionafricahelp.org. Suppliers must adhere to this instruction to avoid inconveniences.

Submission Address

The local bids shall be submitted to:
AAH-I/UNHCR Logistic Base Juba South Sudan
Near JIT Supermarket, the envelope should be labeled
Read: Construction materials
AAH-I South Sudan.

NB: All non-international suppliers must be legally registered in South Sudan and should have a store/shop in South Sudan having materials that are requested in this CFQ.

Registration for submission:

Please ensure that, you register your hand delivered quotation/bid with the Procurement department and drop it in the bid box yourself, before you leave the Procurement department. Each hand delivered quotation/bid must be registered individually on the bids submission forms which will be available at Procurement department. Unregistered quotation/bid will not be considered even if it is dropped in the tender box.

Request for clarifications

Any request for clarification must be made in writing through the email:

procurement.southsudan@actionafricahelp.org

strictly and must be received not later than **Friday the 29th of September 2017 at 4:00 pm Local Time.**

Deadline for the submission of the quotation

The deadline for the submission of the quotes will be strictly on **Wednesday the 4th October 2017, at 12:00 pm Local Time.**

Notification of the results

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiry of the deadline, consider your bid not successful.

Award of the Contract & Bid validity

The Contract agreement shall be awarded to the selected bidder not later than 15th October, 2017, your bid should remain valid until that day.

Language for the bids

The language for the bids shall be **English** only.

Disclaimer

This is only a Call for quotations and AAH-I South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, AAH-I South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the AAH-I South Sudan Procurement Review Committee shall be final.