



Where childhood thrives, war does not.

<b>Position</b>	<b>Education Project Manager</b>
<b>Location</b>	<b>Based in Wau</b>
<b>Start Date</b>	<b>ASAP</b>
<b>Salary</b>	<b>Grade 7 Step 1</b>
<b>Contract</b>	<b>1 year, extendable upon good performance and funding</b>
<b>Reporting to</b>	<b>Field Manager- Wau</b>
<b>Back Ground</b>	<b>Back Ground:</b> War Child Canada (WCC), is a registered Canadian charity that works with war-affected communities to help children reclaim their childhood through access to education, livelihood and justice. Working in partnership with Government & other actors, WCC implements both emergency and development programme in education, livelihood and youth development. Currently WCC is operating in Upper Nile, Eastern Equator and Western Bar el Ghazal Sates.
<b>Position Summary</b>	<b>Position Summary:</b> The incumbent will ensure timely achievement of the objectives education project, support education strategy development and ensure that the education interventions are timely, well planned and accountable to stake holders. He or she will conduct needs assessment, write proposals, ensure technical quality of proposal and that high-quality activities are implemented timely. He or she will coordinate all education activities in areas of jurisdiction and actively participate in cluster coordination meetings.
<b>Responsibility</b>	<p><b>Project Implementation</b></p> <ul style="list-style-type: none"> <li>• Manage the implementation and development of the technical and administrative aspects of the project in the project locations in Malakal and Wau-Western Bar-El-Ghazal. This includes overall responsibility for budget and staff management;</li> <li>• Work with local education authority to establish temporary safe learning space that meets the standard requirement.</li> <li>• Oversee project expenditure and hold budget management responsibility for the project, including monitoring budget vs expenditure, ensuring that costs are allocated correctly and expenditure is happening in line with the plan;</li> <li>• Ensure that internal and external reporting requirements are met, including monthly, quarterly and annual narrative reports, in line with the required format and with review and input from technical Education advisors at Juba level;</li> <li>• Ensure that project progress is effectively monitored through the regular collection and analysis of key indicators and ensure that processes and results are proper documented;</li> </ul>





- Work closely with local education authorities to deliver ECD, FLN and an Accelerated Learning Programme (ALP) and Functional Adult Literacy (FAL) programs of good quality;
- Work closely with local education authorities to develop and deliver a teacher training program with emphasis on ALP, Orientation training and Functional Adult Literacy;
- Work closely with local partners implementing key components of this project;
- Plan and organize regular meetings with the local partners to draw lessons, share experiences and monitor progress of the project.
- Provide leadership training and capacity building support to head teachers, inspectors and local government counterparts,
- Setup and provide ongoing support to Parent Teachers Associations
- Build the capacity of War Child Canada Education Project Officers local government partners to more effectively deliver quality education services;
- Ensure that lessons learnt and success stories from the project are effectively documented and shared;
- Work closely with the Field Manager and operational support departments (HR, Operations, Finance) to ensure that key project inputs are understood and delivered in a timely manner;
- Through coordination and communication with War Child Canada's in country Education Technical Adviser contribute to War Child Canada's strategic planning in the education sector and the design of future programming strategy and direction;
- In coordination with the Field Manager and Education Technical Adviser facilitate meetings, workshops and evaluations initiated by War Child Canada and donors in relation to the implementation of this project;
- Input into the development of future education funding proposals and identify opportunities for programming that may develop locally.
- Lead education in emergency responses in Upper Nile state as necessary.

**Representation and coordination (internal and external)**

- Ensure effective coordination and collaboration with key stakeholders and partners; NGOs, civil society organizations, community groups, UNICEF and government counterparts, education cluster and sub-clusters;
- Participate in state coordination and technical meetings in Upper Nile and Western Bar-El-Ghazal State and when requested at national level;
- Promote support to and advocate for female teachers in schools and girls participation in education;
- Participate in regular Field Management Team meetings providing input into area decisions and ensuring that issues affecting the implementation of the education projects are resolved;
- Other duties as directed, including support to base management in the absence Field Manager.





<p><b>Requirement</b></p>	<ul style="list-style-type: none"> <li>• University degree; in Education</li> <li>• Must have been a teacher by profession</li> <li>• Proven experience in managing education project of similar size and complexity.</li> <li>• Experience and knowledge on implementing Accelerated Learning Programs, Vocational Training and Functional Adult Literacy</li> <li>• Experience in working with partners, strengthening capacity of County level education authorities and improving the gender balance of education services</li> <li>• Experience in donor reporting (preferably with UNICEF &amp; EU)</li> <li>• Understanding and experience of monitoring &amp; evaluation techniques</li> <li>• At least three years management experience, including staff management, fund raising and budget management</li> <li>• Experience of teacher-training and training of trainers</li> <li>• Experience of working in an insecure or hardship environment</li> <li>• Experience of working through systems of community participation</li> <li>• Clear communication, presentation style as well as good interpersonal skills are essential and excellent skill written and spoken English.</li> <li>• Excellent computer skills and competency in Word, Excel and PowerPoint;</li> <li>• Willingness to be based in a remote field location</li> <li>• Knowledge &amp; experience of coordinating &amp; working with other partner organizations.</li> <li>• Must be able to work independently while being a strong team player with proven management and leadership skills.</li> <li>• Ability to work long hours in stressful, often insecure environments;</li> <li>• Commitment to War Child Canada's policies of child protection, gender and diversity</li> <li>• Ability to multitask, ability to handle pressure well, ability to improvise, flexibility, cultural and environmental sensitivity.</li> </ul>
<p><b>Application Process</b></p>	<p>INTERESTED APPLICANTS ARE INVITED TO SEND A CURRICULUM VITAE AND AN ACCOMPANYING COVER LETTER ELECTRONICALLY TO:</p> <p>Email: <a href="mailto:jobs.ssd@warchild.ca">jobs.ssd@warchild.ca</a> and Cc <a href="mailto:moriba@warchild.ca">moriba@warchild.ca</a></p> <p>Please ensure your application email has the subject heading of 'Finance and Administration Manager, South Sudan – [insert your name]'</p> <p>Deadline for applications <b>6<sup>th</sup> June 2018</b> Only those applicants selected for an interview will be notified.</p> <p>War Child Canada is committed to providing a work environment in which all individuals are treated with respect and dignity. Final candidates will be vetted in accordance with War Child Canada's Child Protection Policy, including appropriate reference and security checks.</p> <p>For more information about War Child Canada, please visit <a href="http://www.warchild.ca">www.warchild.ca</a>.</p> <p style="text-align: center;"><b>FEMALES ENCOURAGED TO APPLY</b></p>

