

VACANCY ANNOUNCEMENT

Post Title: Registered Nurse
Number of Vacancies: One (1)
Duty Station: Emergency Health - Melijo
Contract lengths: From 1st March to 31st December 2016
Report to: Matron/Senior Nursing Officer

Organizational background

The overall goal of CARITAS TORIT/CATHOLIC DIOCESE OF TORIT is to build a peaceful and reconciled society through Integral human development. Caritas Torit covers all the 8 (Eight) counties of Eastern Equatoria State with 16 (Sixteen) health facilities which includes 2 (two) Hospitals, 7 (Seven) PHCCs and 7 (Seven) PHCUs. The Diocese is the biggest health provider in the State.

In Education, Caritas Torit has 15 (fifteen) primary schools, 4 (Four) Secondary Schools and 1 (one) Vocational centre.

Other major interventions includes Food security, Peace building, Community empowerment, Veterinary and Lastly Catholic Diocese of Torit has FM Radio that covers all the 8 Eight Counties bringing the message of Peace building and linking the people of the Diocese with the rest of the Country and the world through the Sudan Catholic Radio network.

MAJOR RESPONSIBILITIES:

The Registered Nurse shall undertake the following:

- Provide essential quality nursing care to all patients and ensure all patients receive their treatment at the right time, right dose and through the right route.
- Carry out all nursing tasks in line with guidelines and protocols set by MoH - Republic of South Sudan.
- Monitor, record patients' medical records and report symptoms and changes regarding the condition of patients.
- Checking and administering drugs and injections.
- Prepare and assist patients for examinations and treatment.
- Setting up drips and blood transfusions.
- Carrying out routine investigations.
- Helps patients with feeding, especially bedridden patients.
- Responding quickly to emergencies.
- Communicating with and relieving the anxiety of patients and their relatives.
- Order, interpret and evaluate diagnostic tests to identify and assess patient conditions.
- Monitor all aspects of patients' care including diet, and physical ability.
- Educating patients about their health.
- Organizing staff and prioritizing busy workload.

Approved
15 FEB 2016
For/Director Labour & Industrial Relations
10/2/2016

- Promoting good ethical standards, related to consent and confidentiality.
- Implementing plans through tasks such as preparing patients for operations, wound treatment and monitoring pulse, blood pressure and temperature.
- Observing and supervising nurses and health care professionals to ensure provision of quality nursing care.
- Prepare rooms, sterile instruments, equipment and supplies and ensure maintained stock of supplies.
- Assist the hospital matron in preparation of patients and other medical supplies ready for ward rounds.
- Consulting and coordinating with health care team members to assess, plan implement and evaluate patients care plans.
- Maintaining accurate, detailed reports and records of work and ensuring completeness of registers.
- Regularly assess registrars to ensure that they are complete and updated.
- Preparing weekly and monthly reports as needed.
- Performs any other duty as assigned by the hospital administrator.

Qualifications/Experience/Skills:

1. Education: Diploma in Nursing and Midwifery

2. Work Experience: 1-2 years working experience national and international NGOs

3. Skills:

- Must be A south Sudanese
- Must be strong team player with excellent interpersonal skills
- Good knowledge of Arabic, Jieng and English language
- Must be able to command respect and guidance amongst peers and old Nurses
- Must be flexible and able to work in hard and remote areas/Places.
- Must have good communication skills and able to withstand pressure and stress.

Application Procedure:

- Handwritten application with comprehensive CVs, including three recommendation letters from former employers must be received at CARITAS TORIT/ CATHOLIC DIOCESE OF TORIT office Along Mission Road, Torit EES; not later than **the closing date of 23rd February 2016**. Applicants are encouraged to submit their letter of application & CV through our E-mail address info@caritastorit.org please indicate in the subject line.
 - **NB:** Applications received later than the deadline will not be short-listed. **Only short listed candidates will be contacted.** Due to the urgency of this vacancy announcement, CARITAS TORIT/ CATHOLIC DIOCESE OF TORIT reserve the right to fill this position prior to the closing date.
- Caritas Torit/Catholic Diocese of Torit is an equal opportunity and affirmative action employer.