



World Relief

STAND/FOR THE VULNERABLE

VACANCY ANNOUNCEMENT

World Relief is a non-profit, non-government organization, who works in community with the Church to transform the lives of the most vulnerable socially, economically and spiritually. WR has been operating in South Sudan since 1998 providing humanitarian assistance to the vulnerable communities affected by the armed conflict and war.

World Relief South Sudan is looking for suitable qualified South Sudanese National to fill the following vacancy:

Title: Education Program Officer (2 Positions)
Department: Education
Supervisor: Education Program Coordinator
Work Location: Koch & Boaw

JOB SUMMARY (Overall Purpose):

Education Program Officers will coordinate various education activities in each location of Boaw & Koch in areas include teacher and management trainings, PTA training, and Peace education. To provide support to the education projects with the aim of developing local capacity to sustain education programmes in the long term.

MAJOR DUTIES AND RESPONSIBILITIES:

- Ensure effective implementation of project activities according to the work plan approved by donors.
- Work closely with the Education Program Manager and Project Coordinator in implementing and developing all aspects of education project with focus on clarifying to the community the role and the responsibilities. He will focus mainly on the girls' education in vocational skills training and business management training.
- Work closely with ECS and Ministry of General Education and Instruction in the implementation of In-service Teacher Training in the projected areas.
- Work with the local education and related stakeholders at State, Payam and Community levels to ensure smooth planning, monitoring and follow-up of project activities.
- Conduct regular monitoring and assessment of project activities analyse project progress and achievements against objectives, indicators and propose necessary adjustments for improvement as well as ensuring corrective actions are taken.
- Ensure timely reporting of project activities and outcomes including qualitative and quantitative data.
- Contribute to programming designing, proposal development and donor reports.
- Provide technical inputs to local partners to ensure achievement of project objectives.
- Document project progress, outcomes and best practices for sharing and advocacy purposes.



- Promote and support the children's and community's active participation in the project design and activities.
- Contribute to raising the issues of education for disadvantage children, especially vulnerable children, at local and national level.
- Maintain good relationship with partners at the payam level in order to advocate for the project activities.
- Create an enabling environment for children and communities to have a voice and opinion about education, supporting them to have voice at State and National debates.
- Actively participate for networking and experience sharing in internal and external inclusive education networking/working groups.

KNOWLEDGE, SKILLS AND ABILITIES:

QUALIFICATION / EXPERIENCE:	ESSENTIAL	DESIRABLE
Qualification	Diploma in Education	Bachelor's Degree in Education
Work experience	1-2 years work experience in relevant field	Combination of teaching and NGO based work.

COMPETENCY	ESSENTIAL	DESIRABLE
Management and Leadership	Ability to manage a small group of staff. Proven ability to think and act strategically in response to development needs and programmatic changes.	Ability to train and build capacity of a small group of staff
Motivation	Self-motivated and organized	Able to work with minimum supervision
Team Building	Proven ability to cooperatively in a team	Skills in team building development
Adaptability	Willingness to work in a range of locations, including remote field positions.	Missionary attitude of mind
Technical	Basic computer skills Language skills in English, and Arabic	Excel for budget keeping, Power point for presentation

How to Apply:

If you believe you meet the above qualifications, please send us your CV and Motivation Letter to: - HR & Administration Manager, World Relief by e-mail to: WRSSrecruitment@wr.org and SAyang@wr.org copy Ljabe@wr.org or hand deliver to World Relief Office located at Hai Cinema in Juba.

Closing date for receiving the applications is 28th January 2016





Vacancy Announcement

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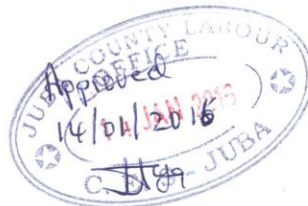
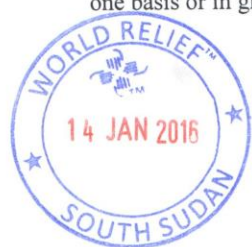
World Relief South Sudan is looking for suitable qualified South Sudanese National to fill the following vacancy:

Position: Teacher Training Officer
Reports to: Education Program Coordinator
Duty station: Bentiu POC – Unity State

Overall Function:

The Teacher Training Officer will be responsible for the teacher training, learning and professional development of the EIE teachers in Bentiu POC. This position prepares, deliver and assess training components. Under the direct supervision from Education Program Coordinator, the Teacher Training Officer responsibilities will be:

- In collaboration with the State Ministry of Education (SMOE), organize and conduct trainings for teachers, PTAs, and MOE officials (and others designated by the SMOE) in academics, life skills, psychosocial and related subjects
- Supervise Teacher Trainers and coordinate Teacher Trainer movements and monitoring and evaluation plan for the schools
- Hold at least one meeting with education authorities, Head teachers and teachers in Bentiu POC each month
- Supervise school-based training and other activities conducted by Teacher Trainers
- Conduct supervisory visits to World Relief supported schools
- Organize and conduct trainings to improve skills of Teacher Trainers and teachers
- Conduct monitoring and evaluation of Teacher Trainers and teachers
- Write monthly reports and compile activity reports and statistics from Teacher Trainers
- Liaise with Logistics for the purchase and timely delivery of materials for training
- Be responsible for financial management of training activities in the field and write clear and concise report on them immediately at the close of the training
- Organise and coordinate the distribution of school materials and keep records
- Carry out all other duties as may be assigned by the ECD Supervisor or Project Coordinator.
- Spend at least 8 weeks in the field monitoring the schools and lending support to Teacher Trainers and teachers, and coordinating meetings with county education authorities.
- Helping line managers and trainers solve specific training problems, either on a one-to-one basis or in groups;



Qualifications and Experience:

- At least 2 years of employment as a teacher trainer (prior experience training teachers is preferred).
- Well-developed presentation and communication skills.
- Well-developed organizational skills, including the ability to maintain accurate student records.
- Demonstrated ability to facilitate and encourage learning to diverse groups using a variety
- Demonstrated initiative, self-motivation and readiness for continuous improvement through critical-reflection of own practice.
- Should be able to work with minimum supervision
- Formal relevant certification or qualification (English) and/or general teaching/learning certification (desirable).

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