



ICRC

International Committee of the Red Cross
ICRC Compound, Ministries Road, Amarat Juba, South Sudan

JOB OPENING COOPERATION FIELD OFFICER Based in Juba

The International Committee of the Red Cross (ICRC), an impartial, neutral and independent organisation striving to protect and assist the victims of war and internal violence, has been working in South Sudan since 1986. The ICRC is looking for an enthusiastic and motivated person for the above position **based in Juba**.

Main Duties and Responsibilities:

- Maintains a good knowledge of the Red Cross and Red Crescent (RC&RC) Movement (principles, guidelines and policies) and the ICRC strategy in South Sudan;
- Gains and maintains good knowledge of the ICRC financial, administrative and logistic system, and procedures;
- Oversees and monitors Cooperation projects/ programs, especially in Emergency Preparedness & Response (EPR);
- Maintains regular contacts with the local Red Cross branches and units, especially in the Emergency Preparedness/ Response programs, and follow up with the Emergency Action Teams' (EAT) activities with special focus on simulation exercises and First Aid mobile posts;
- Prepares and conducts presentations & facilitates in workshops/ trainings, especially in EPR, and Safer Access Framework, and represents the ICRC when required;
- Compiles and updates information, prepares reports on Cooperation and related issues, contributes to the South Sudan Weekly Highlights (SSWH);
- Works with other Field Officers in the department on the financial transfer of program support funds to the national society, and assists in the following up of the narrative/ finance reporting;
- Undertakes regular (at least monthly) monitoring visit to the South Sudan Red Cross (SSRC) branches and EATs;
- Promotes the understanding and respect of the SSRC within external interlocutors and the Red Cross Red Crescent Movement partners (Participated National Societies/Federation).

Minimum required knowledge & experience:

- Bachelor Degree, college coursework completed, an Associate Degree or equivalent higher education degree in a humanitarian area, socio-economic development, humanitarian law, human rights or equivalent field and additional vocational training in a humanitarian area, socio-economic development, humanitarian law, human rights or equivalent field;
- 4-6 years of experience in a humanitarian area, socio-economic development, humanitarian law, human rights or similar position;
- Advanced conversational in English and Arabic;
- Expert level in computer skills;
- Skilled in the following competencies: Representing the ICRC, Networking & Communication, Adapting & Learning, Responsibility & Autonomy, Communication (ability to express views and ideas), Analysis & Synthesis;
- Knowledge of ICRC mandate, International Humanitarian Law (IHL), and other humanitarian topic;
- Readiness to spend 50-75% of the time in the field;
- Driving License.

Interested candidates should submit their application clearly marked "Cooperation Field Officer – Juba" (including C.V. written in English and copies of certificates) at latest **Friday, 5th February 2016** to **The Administrator**;

either At the ICRC reception : Juba, Wau, Rumbek and Bor
or by email to : jub_hr_services@icrc.org



Only short-listed candidates will be contacted. Application files not retained will not be returned.