



YEI TEACHER TRAINING COLLEGE
Ministry of
Education Science and Technology
Central Equatoria State

JOB TITLE: State Training Coordinator- (PSLP)

LOCATION: JUBA and/or Yei (with frequent monitoring & evaluation field travels)

REPORTS TO: Principal, YTTC

BACKGROUND TO PSLP

As part of the Global Partnership for Education Program, UNICEF awarded funding to a consortium including Save the Children (SC), Yei Teacher Training College (YTTC), and Windle Trust International (WTI) to develop and roll out national school leadership, school inspection and supervision professional development programs. These programs will be delivered nationwide at state and county levels equipping and accrediting school leaders, inspectors and supervisors with the skills they need to improve schools in order to raise both school and pupil performance. The project is designed to complement and become integrated, into South Sudan's existing General Education Strategic Plan as a step-change in the performance of school leaders, supervisors and inspectors, whilst delivering long term, system-wide mechanisms for continuous improvement. The PSLP is a 3 year program, January 2015 to December 2018. At State level the work will be shared between State Ministries of Education and partners and overseen by a State Training Coordinator.

To oversee effective implementation of Primary School Leadership, Inspection & Supervision Project (PSLP), YTTC now seeks to hire a State Training Coordinator who will ensure that all the deliverables are delivered within the budget in Central Equatoria State. The State Training Coordinator will lead on training coordination, procurement, financial management as well as program monitoring and reporting.

RESPONSIBILITIES OF STATE TRAINING COORDINATOR

- Manage a partnership with relevant offices within the S-MoEST and all county education offices.
- Establish and convene the S-MoEST PSLP Coordination Committee to meet on a quarterly basis
- Manage a team of PSLP trainers in conjunction with S-MoEST
- Represent the PSLP on relevant state and non-state education forums
- Monitor (closely) all participants on the basic and accredited courses (strands 3+4) and ensure their progress is fully documented

- Manage the state PSLP budget, monitoring expenditure on a monthly basis
- Manage all reporting required by the project, ensuring all deadlines are met
- Produce and maintain quarterly work-plans
- Provide Quality Assurance and Quality Control on all the work delivered by the training team
- Be in frequent contact with the Senior Project Manager for the consortium, following guidance where required
- Deliver training, coaching, and manage and assess participant assignments
- Facilitate visits from MoEST or Consortium members
- Work-related travel throughout the state, and be willing to travel to Juba when required
- Frequent communication with data monitoring consultant to mitigate data management issues

QUALIFICATIONS AND EXPERIENCE

- Degree in education or related field
- Minimum 2 years of state level education programme management experience
- Excellent capacity strengthening skills (training, coaching, assessment)
- Strong written and verbal communication skills in English
- Strong Monitoring and Evaluation skills
- Strong community mobilization skills
- Experience working with MoEST in South Sudan
- Ability to effectively use Microsoft Excel
- Commitment to meeting all deadlines, especially ensuring accurate data is reported through the required means
- Understanding of School Leadership and / or School Inspection and Supervision
- Prior experience reporting to UNICEF (desirable)
- **Position open to South Sudanese National ONLY**

Closing date for receipt of applications will be on 31th December, 2015. Applications can be sent by e-mail to: hr@yeittc.org. Only short-listed applicants will be contacted. Due to the urgency of this position, applications will be short-listed on a regular basis and position may be filled before the indicated date.