



INTERNATIONAL MEDICAL CORPS
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JOB VACANCY

Job Title:	Nutrition Data Officer
Country Program:	South Sudan
Location of Position:	Juba
Position Reports to:	Senior M & E Manager
Position Opened for:	South Sudanese only
Desired Start Date:	ASAP
Closing Date for Applications:	5th February 2016

Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs.

Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitates devastated health care systems and helps bring them back to self-reliance.

Job Summary

The overall responsibility of the nutrition data officer will be to maintain a good nutrition information management system and ensure up to date quality nutrition data is available at all times in the database and timely submission of quality reports

Key duties and responsibilities.

- Support with nutrition data cleaning, quality check, collation and updating the database.
- Support in data entry for Nutrition, be able to identify anomalies and provide to the field team feedback with them to rectify errors in the data before final entry or submissions.
- Produce monthly and quarterly site specific analysis and graphic presentations of nutrition program data and as well as other relevant information and provide feedback to field teams.

- In liaison with the M& E team, conduct monthly and quarterly monitoring to ensure that targets for results and objectives are met.
- Work with the surveillance and M& E team in tracking recommendation's from previous field assessments to improve program implementation.
- Build the capacity of the nutrition field team in CMAM & NIS reporting data base
- Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps.
- Perform any other duty as may be assigned by the line supervisor.
- **Actively promote PSEA (Prevention of Sexual Exploitation and Abuse) standards within International Medical Corps and amongst beneficiaries served by International Medical Corps.**

Required skills and experience.

- Bachelor's degree or Diploma in Nutrition, Health Management Information Systems or Public Health
- Good understanding of the Nutrition Information System, CMAM database and monthly nutrition reporting tools
- Working experience in the nutrition field preferably CMAM will be an added advantage
- Excellent computer and report writing skills
- Good interpersonal and communication skills
- Flexible and able to work under pressure.
- Previous experience working with an INGOs or MoH

If you think you meet the above mentioned requirements, please submit a Cover letter indicating daytime contact numbers, Nonrefundable copies of Updated CV, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to skassim@InternationalMedicalCorps.org .Hand delivered applications should be submitted to the IMC Head Office at Plot No. 247 and 248, Block 3K South, Tongping Area, Next to China Juba People's Hospital along Bilfam-Muniki Road, Juba, Central Equatoria State, South Sudan. Closing date for all applications is 5th February 2016.

We appreciate your Applications, however, Only Shortlisted Candidates will be contacted for interviews.

