

SO-H-3
Approved
W. J. J. J.



Monday, February 08, 2016

VACANCY ADVERTISEMENT
GIZ-Transitional Development Assistant-Climate, Wau Office

Position	: Monitoring and Evaluation Coordinator
Duty Station	: Wau, with extensive field visits
Open Date	: Monday, February 8th, 2016
Closing Date	: Friday, February 26th, 2016

GIZ (German International Cooperation)

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH are based on a wealth of regional and technical expertise and on tried and tested management know-how. We are a German federal enterprise and offer workable, sustainable and effective solutions in political, economic and social change processes.

Most of our works are commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ). However, GIZ also operates on behalf of other German ministries and public and private bodies in Germany and abroad. These include governments of other countries, the European Commission, the United Nations and the World Bank. We are equally committed to helping our clients in the private sector attain their goals

Background

The GIZ project, Transitional Development Assistance-Climate has opened its main offices at Wau, WBeG state to provide services for the host communities, returnees and IDPs of South Sudan. The main objective is *“to improve the resilience of selected HH in WBeG and to stabilize the livelihoods through the efficient use of existing natural resources and measures for climate adaptation”*.

GIZ is therefore seeking to recruit services of qualified Sudanese nationals from the respective location at Wau, WBeG State, to fill up the position of M & E Coordinator to support the implementation of the agricultural component of the project which will provide service support in promoting sustainable agriculture to the rural population.

A. Responsibilities

The M&E Coordinator (MEC) shall be responsible for project planning, data management and M&E of all project activities in Western Bahr el Ghazal State as assigned upon. He reports to the Project Manager of the GIZ Transitional Development Assistance–Climate (TDA-Climate).

B. Tasks Support the Project Management with reference to:

- Project planning, data management, M&E and reporting.
- Playing the leading role in setting up and maintenance of a comprehensive M&E system for the project based on a GIZ standardized Results based Monitoring system
- Implementation of the project M&E system by designing the framework for process monitoring of project activities
- Communication by preparing reports on M&E findings, as required, working closely with financial project staff, technical staff and implementing partners through the preparation and analysis of data for briefing, evaluations and other events, and for the production of Project Progress Reports according to GIZ reporting requirements in cooperation with the Project Management.
- Cooperate in the preparation, establishment and update of medium term plans

In particular the MEC shall:

- Support in operating the project planning, monitoring and evaluation and data management system. This includes:
 - a. Monitoring along output and impact indicators,
 - b. Collection of necessary data,
 - c. Establish and operate a data bank,



- d. Analyze systematically relevant information and data,
- e. Support PM (Project Manager) in collecting, compiling and presenting monitoring results and recommendations for appropriate action.
- Summarize all monitoring information on the application of guidelines for implementing interventions and inform about any deviation to the Project management.
- Analyze the monitoring of information from the data bank and present the results during M&E sessions to technical staff in order to initiate discussions for the adjustment of relevant plans.
- Train project personnel for tasks with reference to planning, monitoring and data management.
- Attend meetings as required and prepare minutes.
- Make appointments for the PM.
- Undertake additional duties as required for the PM.

Required Skills and Experience:

The applicants should ideally have at least several years of proven experience with:

- the logical framework approach and other strategic planning approaches;
- M&E methods and approaches (including quantitative, qualitative and participatory);
- planning and implementation of M&E systems;
- training in M&E development and implementation;
- Information analysis and report writing.

She/he must also have:

- a solid understanding of rural development, with a focus on participatory processes, joint management, and gender issues;
- willing to undertake regular field visits and interact with different stakeholders, especially primary stakeholders;
- Leadership qualities, personnel and team management (including conflict resolution).

Desirable:

- experience in M&E system design;
- Experience in data processing and with computers.
- Ability to work in collaboration with both national and international staff.
- Good organizational skills; flexible approach to managing a high workload with tight deadlines required.
- Fluent English in written and oral essential.
- Fluent in Arabic language
- Working computer operational knowledge preferably in MS WORD EXCEL is essential.

Application procedures

Applicants should submit their CVs, cover letter and copies of relevant documents declaring intention for the position to

- GIZ-Coordination HR Office located next to Paradise Hotel and opposite to Juba town main mosque, Ministries Road, Juba, or
- GIZ Project office in Wau located at Hai Darjat behind Drup Enterprise or
- by email to HR-Suedsudan@giz.de and copy heinrich.rogg@giz.de

All applications are to be submitted from February 09th and Deadline is February 26th. at 16:00hrs.

Please note that all applications should be submitted with non-returnable photocopies of all the relevant documents including recommendation(s) from previous employer(s). **A National Certificate copy must be attached.**

Original documents will only be required for verification during interviews if requested

NB. The positions are open only to South Sudanese Citizens.

- Read carefully and make sure that you have all the required qualifications before you can apply.
- Only shortlisted candidates will be conducted for interview.
- Applicants that did not submit the required document as above shall not be considered.
- Choose only one method of application i.e. do not both submit hard copy and electronic applications.

