

VACANCY ANNOUNCEMENT

Post Title: Clinical Officer
Number of Vacancies: One (1)
Duty Station: Emergency Health - Melijo
Contract lengths: From 1st March to 31st December 2016
Report to: Matron/Senior Nursing Officer

Organizational background

The overall goal of CARITAS TORIT/CATHOLIC DIOCESE OF TORIT is to build a peaceful and reconciled society through Integral human development. Caritas Torit covers all the 8 (Eight) counties of Eastern Equatoria State with 16 (Sixteen) health facilities which includes 2 (two) Hospitals, 7 (Seven) PHCCs and 7 (Seven) PHCUs. The Diocese is the biggest health provider in the State.

In Education, Caritas Torit has 15 (fifteen) primary schools, 4 (Four) Secondary Schools and 1 (one) Vocational centre.

Other major interventions includes Food security, Peace building, Community empowerment, Veterinary and Lastly Catholic Diocese of Torit has FM Radio that covers all the 8 Eight Counties bringing the message of Peace building and linking the people of the Diocese with the rest of the Country and the world through the Sudan Catholic Radio network.

MAJOR RESPONSIBILITIES:

The Clinical Officer shall undertake the following:

- Take medical history of the patients, examines, diagnose and treat patients according to their various illnesses.
- Conduct and manage patients in outpatient department, inpatient department and maternity according and with strict adherence to set guidelines/protocol and standards and health practice of MoH - Republic of South Sudan and international recommended standards health care practices.
- Routinely, observe vital signs of the Patient (temperature, pulse and blood pressure).
- Carry out minor surgeries, stabilize seriously sick patients and refer patients for further medical care.
- Promote and demonstrate universal infection control procedures/practices in the work places.
- Ensure smooth running of the clinical services in the Hospital and therefore must supervise the activities of all other lower health workers and the support staff.
- Provide on job training for the other health workers to improve the quality of service delivery at the clinic
- Ensure good maintain all patient register books and the reports generated by the Hospital.
- Ensure the availability, functionality and safety of clinical diagnostic tools and equipment in the outpatient and inpatient departments.



For Director Labour & Industrial Relations
10/2/2016

Supervise and pay special attention to the smooth running of MNCH services at the Hospital.

- Attend promptly to medical and obstetrical and neonatal emergencies and refer or call for help by the medical doctor in the Hospital.
- Build technical capacity of the health service providers, community promoters, traditional birth attendants and communities.
- Regularly assess registrars to ensure that they are complete and updated.
- Participate in outbreak prevention control and vaccination campaigns.
- Together with the nurses in charge compile, prepare and submit weekly, monthly, quarterly and annual health data report to St. Theresa Mission Hospital Administrator.
- Lead and participate to Continuous Medical Education (CME) as presenters of topics and or learners and health education.
- In the event of absence, should delegate duties and overall management of the health facility to the Registered nurse or midwife.
- Perform any other duties as assigned to him/her by the supervisor from time to time.
- Adhering to Professional Code of Conduct and Ethics.

Qualifications/Experience/Skills:

1. Education: Diploma in Clinical Medicine and Community Health

2. Work Experience: 1-2 years working experience with national and international NGOs

3. Skills:
 - Must be A south Sudanese
 - Must be strong team player with excellent interpersonal skills
 - Good knowledge of Arabic, Jieng and English language
 - Must be able to command respect and guidance amongst peers and old COs
 - Must be flexible and able to work in hard and remote areas/Places.
 - Must have good communication skills and able to withstand pressure and stress.

Application Procedure:

- Handwritten application with comprehensive CVs, including three recommendation letters from former employers must be received at CARITAS TORIT/ CATHOLIC DIOCESE OF TORIT office Along Mission Road, Torit EES; not later than **the closing date of 23rd February 2016**. Applicants are encouraged to submit their letter of application & CV through our E-mail address info@caritastorit.org please indicate in the subject line;
 - **NB:** Applications received later than the deadline will not be short-listed. **Only short listed candidates will be contacted.** Due to the urgency of this vacancy announcement, CARITAS TORIT/ CATHOLIC DIOCESE OF TORIT reserve the right to fill this position prior to the closing date.
- Caritas Torit/Catholic Diocese of Torit is an equal opportunity and affirmative action employer.