**CALL FOR QUOTATIONS: CHILD SUPPORT MATERIALS**

**Date: 08.01.2019**

**To: INTERESTED SUPPLIERS**

 ***BACKGROUND OF AFRICA DEVELOPMEN AID***

**Africa Development Aid (ADA)** is a non-governmental and non-profit National Organization which was founded in 2012 as an integrated and sustainable transformation of South Sudan and Africa community.

**ADA’s service commitment and creed**

ADA serves all persons without any discrimination at all but taps the richness from the diversity in knowledge, skills and cultures from the various races, faiths, gender identities, professions and nationalities.

**Legal Status**

ADA is duly registered in South Sudan by the South Sudan Relief and Rehabilitation Commission, under the Ministry of Humanitarian Affairs, with the registration number 105.

**ADA’s Vision**:

ADA aspires to be exemplary and viable to support:

FOOD SECURE-LITERATE-HEALTHY COMMUNITIES IN SAFE ENVIRONMENTS

**ADA’s Mission:**

 **ADA supports:** Integrated development among the needy to fight conflict, disaster, poverty, ignorance, hunger, ill-health and environmental degradation

**ADA development programmes**: ADA has now embraced ‘a new typology of programming’ which is more integrated and sustainable. As such the following are the considered priority areas of intervention and development of ADA:

* Integrated programmes
1. Food security and livelihood (incorporating nutrition)
2. Education incorporating child protection
3. WASH including health
4. Disaster Relief and Mitigation
* Cross-cutting strategies
1. Peace building
2. Information and education for transformation
3. Protection and advocacy
4. Environments protection
5. Gender

**ADA’s Motto:**

SECURE HEALTHY PEOPLE IN SAFE ENVIRONMENTS

**ADA’s Core Values**

**ADA is committed to:**

* Dependence on God
* Integrity and accountability
* Peaceful coexistence
* Hard work and diligence in service
* Equal treatment of every person

**ADA’s Grand Goal;**

Individuals, families, communities and nation who are self-sufficient, enterprising and living in dignity in safe environments

**Africa Development Aid** is a National NGO with headquarters in Juba, South Sudan, working with refugees, IPDs, host communities and other marginalized and vulnerable people.

Africa Development Aid, South Sudan Programme is calling for Quotations from competent and reputable suppliers for the supply of **Child support items** for the CP project in **New-Fangak, Diel** as detailed below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S/N | Items | Quantity  | Unit | Age group |
| 1 | Under wear for Girls | 25 | Pics | 10-17 |
| 2 | Sandals/ slippers for boys | 25 | Pics | 10-17 |
| 3 | sandals/slippers For Girls | 25 | Pics | 10-17 |
| 4 | Bad sheets  | 100 | pairs | 0-17 |
| 5 | Trousers for boys  | 25 | Pics | 10-17 |
| 6 | Shirts for boys  | 25 | Pics | 10-17 |
| 7 | Skirts for girls | 50 | Pics | 10-17 |
| 8 | Shirts/Tops for girls  | 50 | Pics | 10-17 |
| 9 | Under wear for boys  | 25 | Pics | 10-17 |
| 10 | Bra for girls  | 25 | Pics | 13-17 |
| 11 | Under wear for Girls  | 25 | Pics | 3-10 |
| 12 | Under wear for Boys  | 25 | Pics | 3-10 |
| 13 | Trousers for boys  | 25 | Pics | 3-10 |
| 14 | Shirts for Boys  | 25 | Pics | 3-10 |
| 15 | Skirts for Girls  | 25 | Pics | 3-10 |
| 16 | Shirts or top for girls  | 25 | Pics | 3-10 |
| 17 | Girls Gawon/ jalabia for girls  | 25 | Pics | 3-10 |
| 18 | Girls Gawon/ jalabia for girls  | 25 | Pics | 10-17 |
| 19 | Sandels / slippers for boys | 25 | Pics | 3-10 |
| 20 | Sandels/ slippers for girls  | 25 | Pics | 3-10 |

**Child Friendly Space Items**

|  |  |  |  |
| --- | --- | --- | --- |
|   | **Item** | **Unit** | **Quantity** |
| 1 | Footballs | Piece | 4 |
| 2 | Skipping ropes | Piece | 4 |
| 3 | Volley balls | Piece | 4 |
| 4 | Volleyball nets | Piece | 4 |
| 5 | playing card | Piece | 4 |
| 6 | Ludo | Piece | 4 |
| 7 | Snakes and ladder | Piece | 4 |
| 8 | Chess | Piece | 4 |
| 9 | Big Water bucket with lid | Piece | 2 |
| 10 | Metallic cups | Piece | 4 |
| 11 | Floor Mats (Big) | Piece | 4 |
| 12 | Plastic Chair | Piece | 4 |
| 13 | Plastic Table | Piece | 2 |
| 14 | Counter books | Piece | 8 |
| 15 | Pens | Box | 1 |
| 16 | Pencils | Dozen | 4 |
| 17 | Ruler | Piece | 6 |
| 18 | Colours | Pack | 10 |
| 19 | Crayons | Pack | 10 |
| 20 | First Aid kits for Child H. Desk | Pack | 4 |
| 21 | Marker pens | Pack | 2 |
|  |  |  |  |
|  |  |  |  |

**Delivery instruction:**

ADA Office, Tongpiny near Medair offices.

**Price and Currency policy:**

The prices shall be free of VAT and other public charges. Which you may think, the prices shall be quoted in United States Dollars (USD). The quoted price shall be valid for 07 days from date of closure of submission of quotes.

The bidder is requested to indicate the price of the items and the transportation/delivery cost as separate line items.

**Submission of Quotations:**

Quotations shall only be submitted in hard copy to the following address: ADA Office, Juba near Medair Offices, Tongpiny, Juba, South Sudan

**Registration for submission:**

Please make sure, you register your hand delivered quotation with the Procurement department and drop it in the Tender box yourself.

**Request for clarifications:**

Any request for clarification must be made in writing through the email: ***John.ada@gmail.com*** ***(Logistic) and copy Yior.ada@gmail.com*** this enquires must be send within 48 hours after receipt of this notice.

**Evaluation of quotes and award of supply contract:**

The quotes will be evaluated and the supply contract awarded based on price, delivery terms, brand, quality assurances and any other factor which the Procurement Committee shall deem necessary.

**Notification of the results:**

Only the successful bidder will be notified, and if you do not receive an order in writing from ADA within two weeks after the expiring of the dead line, consider your bid unsuccessful.

 **Language of the bid:**

The language to be used when applying shall be English only.

**Terms of payment procedures:**

Payment shall be made within a maximum of 30 working days after the completion of delivery of the materials subject to appropriate deduction for incomplete deliveries upon the presentation of commercial Invoice. Payment will be made by Bank transfer to the supplier’s Bank Account only.

**Disclaimer:**

This is a call for quotations only Africa Development Aid may cancel the process without notice and shall accept no liability whatsoever, arising out of such action. ADA is under no obligation whatsoever to award to the supply contract to the lowest or any bidder; the decision of the Procurement Committee shall be final.